



Council for
British Archaeology



TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

Charity number: SC041971 and 287815

Company Limited by Guarantee, registered in England No. 1760254.



TABLE OF CONTENTS

	Page
Reference and administrative details of the Charity, its Trustees and advisers	2
Trustees' report	7 - 44
Trustees' responsibilities statement	45
Independent auditors' report on the financial statements	46 - 49
Statement of financial activities	50
Balance sheet	51
Statement of cash flows	52
Notes to the financial statements	53 - 68

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

FOR THE YEAR ENDED 31 MARCH 2025

Patron

His Majesty King Charles III

President

Raksha Dave

Honorary Vice-Presidents

Dr Peter Addyman CBE
Professor Barry W Cunliffe CBE
Dr Philip Dixon
Professor Peter J Fowler
Frances Griffith
George Lambrick

Professor Richard Morris OBE
Paul Oldham
Professor Marilyn Palmer MBE
Dr Kate Pretty CBE
Dr Francis Pryor MBE
Mr Francis Taylor
Prof Anthony Thomas OBE

Trustees

Mrs F E Gale, (co-opted 2018, elected 2018; re-elected Feb 2021, term ended Feb 2025)¹
Mr P Pollard, Hon Secretary (elected Feb 2022; re-elected Feb 2025)²
Dr K McCarrison, (elected Feb 2022, term ended Feb 2025)
Professor J Schofield, (elected Feb 2022, term ended Feb 2025)
Dr S Penrose, (elected Feb 2022, re-elected Feb 2025)¹
Dr D Parikh, (elected Feb 2023)³

Ms J Plummer Sires, (elected Feb 2023)
Mr M D'Aprix, (elected Feb 2023)²
Mrs G Boyle, Chair (elected Feb 2024)^{1,3}
Dr P Buxton, Vice Chair (elected Feb 2024)²
Dr H Fluck, (elected Feb 2024)²
Ms C Cooper, (elected Feb 2024)³
Ms Amanda Jones, (elected Feb 2025)¹
Dr G Schofield, (elected Feb 2025)³
Ms M Haworth, (elected Feb 2025)³

1 Resource Committee 2 Governance Committee 3 Advocacy Committee

Executive Director & Company Secretary

Mr N I Redfern (appointed 2 April 2020)

1. FOREWORD



A message from our Chair: Gail Boyle

Connecting people with archaeology and heritage is at the heart of everything that the Council for British Archaeology stands for. Our mission is articulated in full within this report, but in short, we want to inspire individuals to explore, engage and connect with each other and places, by enabling access to archaeology and the heritage we share. As an organisation we have been doing this now for 80 years, an anniversary that we celebrated in many different ways across the year, but which also included a presentation delivered at Burlington House in December 2024, home of the Society of Antiquaries of London.

The successful delivery of the programmed activity and projects described and demonstrated in this report is of fundamental importance, not just to the further development of the CBA, but to the wider archaeology sector, as the work it has done is providing insights applicable to all. Much of this work has been grant-aided by The Heritage Fund, Historic England, and others, and has been generously supported by our project partners, stakeholder steering groups, critical friends, and our Youth Advisory Board and many more. I want to take this opportunity to formally thank them, and also the CBA staff team and volunteers who deliver such a vast range of activity and who consistently exceed all expectations placed upon them in a challenging financial, social, and political environment.

The CBA's Board of Trustees is fully committed to supporting the organisation to deliver against a set of extremely ambitious targets and outcomes. As I referenced at our Annual General Meeting in February 2025, we are actively seeking ways to diversify our income streams so as to become more independently sustainable. To this particular end, trustees have, for example, participated in training sessions led by specialist fundraising consultants. Aside from overseeing the management and strategic direction of the CBA, trustees have also shared their expertise in multiple ways, from being individual Youth Advisory Board mentors to representation at awards, conferences and sector wide meetings, or volunteering time to work on CBA Festival of Archaeology stalls at events. In addition to this the introduction of our trustee Performance Support & Personal Development Review process will assist us in helping us to perform effectively, while enhancing our personal skills, knowledge, and overall capabilities. My thanks must also therefore be extended to my fellow Board members, including all those that completed their terms of office this year, as well as to the newly recruited.



A message from our Executive Director: Neil Redfern

An award of £249,000 from the Heritage Fund in March 2024 has enabled the CBA to commence our project Reconnecting Archaeology. This will support us in refocusing our work around how we support our network of grassroots archaeological societies and groups. These organisations formed the bedrock of the CBA after we were set up in 1944 and we have been delighted to tie in the project with our 80th Year celebrations. Our role in championing archaeology and supporting participation has never been more needed but it is clear that audience needs are changing, and we will need to evolve and adapt if we are to reimagine a vibrant future. Income generation remains challenging and we are very grateful to our principal funders, sponsors and supporters for all the assistance – financial and voluntary hours – they give us.

A core element of Reconnecting Archaeology has been to seek better data about our membership, our readership of British Archaeology Magazine and how we might attract new audiences. This understanding will be critical in helping us shape new ways for people to participate and engage with us and with archaeology. The results will also sit alongside other key data sets we now hold and continue to develop such as our Young Archaeologist's Club Impact Report (2023-2024) and our Festival of Archaeology Impact Report (2020-2024).

This year also saw us undertake a major research project looking at what the public would like from archaeological outputs. Known as PUNS2 (Public User Needs Survey), this built on and expanded the methodology of a survey first completed by the CBA in 2001 that looked at the Publication User Needs of archaeological reporting (PUNS). This change in emphasis was a deliberate decision to draw in the multifaceted nature of social media, YouTube and digital media now available to consumers and producers. This research will report in 2025-26 but it is already highlighting the need for archaeologists to centre themselves in the narratives they create around their work. The wider public are fascinated in what we do and what motivates and influences our work. Centring archaeology as an experience that anyone can participate in, especially beyond the traditional idea of digging will be key to reaching out to new audience.

Our magazine British Archaeology plays an important role in communicating the latest news and research from across all sectors of the archaeology community the UK and those working abroad. We know how important the magazine is to our members and readership. We are looking to strengthen its reach and impact as well as delivering high-quality articles on all aspects of British Archaeology.

2024-2025 continued to be a consolidation period for the Council as we fully emerged from covid and coped with the cost-of-living crisis. Adapting to challenges and making sure we provide value for money are key elements of our strategy and we are delighted that we are in a position to review our student membership fee, reducing it to £5.00 and introducing a new digital-only membership category of £40.00. As we complete Reconnecting Archaeology in 2025 we will further look at our membership structure and pricing to ensure that it remains fit for purpose and attractive to the widest possible audiences.

2. THE CBA: PEOPLE AND ARCHAEOLOGY

The Council for British Archaeology is an educational charity that helps people to experience and participate in archaeology. We provide opportunities for people to take part through our network of local groups, our annual Festival of Archaeology and through the Young Archaeologists' Club for children aged 8-16.

We speak up to champion and safeguard the future of archaeology and the historic environment and bring together everyone involved in archaeology.

“Archaeology enables us to connect to the world around us. Archaeology helps us question what it means to be human by exploring the traces people leave behind”

Our Vision:

To enable anyone to have the skills and opportunity to tell the stories of the people and places that connect us to our world, that help us understand it and to make it a better, more inclusive place.

Our Mission:

To inspire people to explore places and engage with their environment through archaeology, helping them make new connections with each other and the places in which they live, work, learn and grow.
To help people explore and create heritage that matters to them, championing fresh perspectives on how we recognise and value things and places – everywhere.
To grow the public value of archaeology by connecting commercial, academic and community groups to demonstrate the social impact of archaeology

Our Values:

Our values define how we work and approach championing archaeology, widening public participation and making it more relevant and accessible to a wide range of people.

The CBA aspires to be:

Inclusive and participatory

Archaeology is for all – it is everywhere, anyone can participate, it is open to everyone. Our role is to help people to discover and explore stories, connections and new perspectives using archaeology as a tool. Archaeology enables us to bring together diverse communities and create inclusive practice.

Curious and enquiring

Archaeology is about curiosity and enquiry – it helps shape the questions we ask about ourselves and our environment: the places we live, work, learn from, and visit. Archaeology is an activity that helps generate understanding, knowledge, and cultural value. It helps us think about ourselves, our wider world, and the connections in between.

Collaborative

Archaeology is best done as a cooperative process – as a conversation between people and groups which leads to different, richer, more dynamic, and sustainable outcomes. There are many ways to participate in archaeology and we seek to work collaboratively with partner organisations of all sizes nationwide to increase the opportunities for everyone to get involved.

Creative, communicative, and connective

Archaeology is about thinking creatively: recognising, understanding, creating, and enhancing cultural value. Archaeology makes an important societal contribution to education, social and economic resilience, health and well-being, and keeping people connected. Understanding, assessing, and communicating the impact and value of archaeology and participation helps us develop new methods for improving access and increasing benefits to communities caring for their environment.

Caring and campaigning

Archaeology is central to our understanding of the natural and historic environment and how we can care for it, campaign for it, protect and enhance it.

3. TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report together with the audited financial statements of the company for the year 1 April 2024 to 31 March 2025. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Policies And Objectives

The Council for British Archaeology is an educational charity that helps people to experience and participate in archaeology. We provide opportunities for people to take part through our network of local groups, our annual Festival of Archaeology and through the Young Archaeologists' Club for children aged 8-16. We speak up to champion and safeguard the future of archaeology and the historic environment and bring together everyone involved in archaeology.

Strategies For Achieving Objectives

Our strategic priorities set in 2021 are framed as five goals designed to build and strengthen our five core activity areas. This work is brought together in our business plan 'Strategy for Growth 2021-25'.

Our Strategic Priorities 2021 – 2025

Goal	Action
1. Our role in championing diverse and creative archaeology is better recognised for the public benefit it delivers.	<ul style="list-style-type: none"> • Use our expertise, connections, and statutory relationships to publicise and advocate for access to archaeology and related activities.
2. To make archaeology more relevant to people so they feel better able to participate.	<ul style="list-style-type: none"> • Build on the existing network of CBA groups and affiliate members to extend opportunities to participate in archaeology. • Increase engagement and participation of existing members in CBA activities and attract new members to participate in archaeology.
3. To target increased participation in archaeology for young people under the age of 25.	<ul style="list-style-type: none"> • Engage young people in archaeology to create opportunities for them to develop skills and knowledge for future careers and to encourage them to engage with heritage wherever they live.

4. To build the CBA's sustainability as the voice of archaeology in the UK, securing its long-term future.	<ul style="list-style-type: none"> We will grow the CBA in size and capability, securing its future by becoming a valuable hub for all types of archaeology and those interested in archaeology to connect and communicate.
5. To demonstrate the wider social value of archaeology and the benefits it delivers through participation and engagement. Archaeology, at its core, is a process of understanding places, and the impact people have had on the environment. It offers opportunities to connect people and communities and to get them active and outdoors.	<ul style="list-style-type: none"> We will build new networks and partnerships to co-create relevant activities for all sectors and communities, including those who are not well represented in our groups or members. We will develop membership offers relevant to a more diverse membership. We will align our activities in Wales with the national strategy for Wales "Prosperity for All" prioritising activities that support the well-being objectives. We will seek to increase co-operation with and support for archaeology in Northern Ireland and Scotland through the co-development of projects and activities with the Northern Ireland Archaeology Forum and Archaeology Scotland.

Our core activities 2021 – 2025

Our core work is focused on five activity areas which support our membership, deliver our events and projects, underpin our statutory role as a National Amenity Society, support our publications and deliver our youth engagement programmes. Our business plan Strategy for Growth 2021 25 sets out how we will consolidate and grow these activities using them as the foundation of delivery of the CBA business strategy.

CBA membership

The CBA has approximately 3,500 members and c.250 organisational members (affiliates). We help support 11 CBA groups who co ordinate and deliver activities and support in their geographic areas.

CBA members: CBA membership is open to anyone with an interest in archaeology. Each member receives a copy of the CBA's British Archaeology magazine, and many attend regular events. Key to our growth is to strengthen and deepen our relationship with members by providing more added value services of interest to existing members and services that will attract new members from all sections of society.

CBA groups: We support 11 CBA groups in England and Wales, and we work with partner groups in Scotland and Northern Ireland. We support them to provide local information and advice, promote and deliver opportunities for participation, undertake regional research and safeguard heritage.

CBA affiliates: Affiliate members include organisations such as local archaeology societies and other community based bodies interested in archaeology and heritage. The CBA provides support, guidance, and access to the archaeological community and events.

CBA Events

The CBA co-ordinates and supports the annual Festival of Archaeology. This national event comprises events, talks, digs, and activities designed to appeal to a broad range of people, including those new to archaeology. It celebrated its 34th year in 2024. The Festival comprises a series of events held online and on the ground over a two- week period in July. In 2024 a total of 434 unique events were delivered by

organisers across the UK, and the digital reach of the Festival over the months of June, July and August was over 88 and a half million.

Our annual events programme has continued to develop with the second year of our This Is Archaeology lecture series. The lectures bring together a wide range of speakers sharing the latest in archaeological thinking and research. We are currently offering free access to all lectures and their recordings and have seen attendance figures grow to an average of 200 per event with over 2,000 people attending over the course of the year.

The Archaeological Achievement Awards, co-ordinated by the CBA, were delivered for the fourth year in 2024. The awards aim to celebrate archaeology across the UK and Ireland and the awards ceremony in November now forms a key part of our annual event programme.

The Marsh Community Archaeology Awards are held each year in partnership with the Marsh Charitable Trust and celebrate community projects through the Community Archaeologist and Community Archaeologist of the Year categories. Throughout the year, the CBA continues to showcase its work with stands and presentations at a range of external conferences and events. In 2024-25 this included the Chartered Institute for Archaeologists conference, Chester House Estate Roman Festival, York Festival of Ideas, University Archaeology Day and the Theoretical Archaeology Group conference.

Casework and advocacy

The CBA is one of six National Amenity Societies whose expertise and role is recognised in statute. Along with the Gardens Trust (who are a statutory consultee in the planning process), we come together as the Joint Committee of the National Amenity Societies (JCNAS) and act as a key advocacy voice for the historic environment and for heritage. The CBA's casework team handles over 10,000 listed building applications across England and Wales each year. We use a network of volunteers from a variety of backgrounds to help advise on the impact and suitability of listed building applications and development proposals according to legislation, policy, and guidance for safeguarding the historic environment within the planning system.

Through managing the JCNAS Casework Database, the CBA allocates and records statutory casework on behalf of the JCNAS, creating and maintaining the publicly accessible records for the 7 core JCNAS member organisations.

Publications and Communications

The CBA publishes British Archaeology, the foremost archaeological magazine in the UK. It brings in depth news and research on archaeology to a wide audience. It is published six times each year and forms part of the CBA membership offer. It has a circulation of c.7,000 including overseas and subscription circulation.

We also publish specialist books and papers containing important archaeological insights which would otherwise not be published due to their specialised nature and limited print runs. British Archaeology remains our flagship publication and will continue to play an important part in our mission of supporting people to value diverse heritage.

CBA Youth engagement

The CBA's Young Archaeologists' Clubs (YAC) make up the CBA's flagship youth engagement project working with children and young people aged 8-16. The clubs, of which there are over 75, lie at the heart of our work to support youth engagement and early career archaeology. Led by over 500 volunteers and attended by more than 2,000 young people, our YAC groups engage young people with the heritage of their local area through hands-on activities. This year we began two exciting new projects; to develop a

new YAC website and a new pathway for our Young Leaders (aged 16-17). Both projects will be co-created with our members, volunteers and our broader network of young people.

Wider youth engagement is, however, central to the CBA's future strategy. Our aspirations are to support young people of all backgrounds and abilities to engage in archaeology to better understand the places where they live in an ambitious programme of youth engagement, collaboration, volunteering, and partnership. This is currently best demonstrated by our commitment to Youth Voice and Youth Governance, evidenced by our continuing development and support of our Youth Advisory Board and Young Associate Network.

To support our Youth Engagement programme we secured £458,000 over three years from Historic England in Spring 2024 and are actively working to develop future funding opportunities to diversify our outputs.

Wales, Scotland and Northern Ireland

In addition to these core activities, we deliver a focused and bespoke approach to working with the UK's devolved nations. In Wales we provide the Secretariat for the Wales Heritage Group representing the amenity societies and other heritage voices in Wales. In Scotland we work in partnership with our sister organisation Archaeology Scotland, supporting their leading role in promoting Scottish archaeology. In Northern Ireland we promote archaeology through the co-development of projects and activities with the Northern Ireland Archaeology Forum and through the Historic Environment Stakeholder Forum. In different ways across Scotland, Wales and Northern Ireland, we collaborate on delivering the Festival of Archaeology and the Young Archaeologists' Clubs to provide direct opportunities to engage with the CBA's work. Our online Welsh and Scottish Online YAC clubs continues to go from strength to strength, as numbers of members and volunteers grow. Both clubs were created to reach more young people, particularly those who have been unable to participate in in-person activities due to issues such as rurality, travel costs, etc. Additional funding from Cadw has also enabled us to develop a new bilingual resource pack based on Welsh archaeology and heritage, something we hope can be enjoyed by the whole YAC network. During 2024-25 we continued to develop and deliver the Archaeological Achievement Awards. The awards are designed to celebrate the very best of archaeology across the UK and Ireland providing an opportunity for organisations and individuals to gain wider recognition for their work

ACTIVITIES FOR ACHIEVING OBJECTIVES

The objectives of the CBA during the year ended 31 March 2024 have been delivered through the following activities:

YOUTH ENGAGEMENT

Young Archaeologists' Club

At the end of the reporting period the overall picture was as follows:

- Total Branch Numbers = 79 (61 England, 10 Scotland, 7 Wales, 1 NI). Of these, we estimated that:
 - 70 were active
 - 6 were not active but should reopen
 - 5 applications to open new branches are being processed
- We opened new branches in the following locations:
 - Hurlingham School (After-school)
 - North Pennines (Affiliate)
 - Northamptonshire (Affiliate)

Throughout the year we were able to offer online and in-person training for YAC leaders (some of which was also made available to staff and trustees). This was the equivalent of 320 training hours and included:

- Safeguarding Refresher session with Faal and Styles Safeguarding. Online in April 2024.
- Zooarchaeology, Clare Rainsford. In person, October 2024, York..
- World Archaeology with ArchaeoDiscovery. In person, planned for February 2025, Brighton.
- Disability Inclusion Training with the Enabled Archaeology Foundation, January 2025



Dig It! Competitions

In March/April 2024, we began to organise dig places for the annual Dig It! competition. Sponsorship was acquired from Past Horizons who kindly supplied archaeological toolkit rolls for all 16 winners. The sites this year were:

- Bamburgh Castle, Northumberland, with the Bamburgh Research Project
- Cookham, Anglo-Saxon Monastery, Berkshire, with the University of Reading
- Erddig Country Estate, nr Wrexham, Wales with Heneb
- Bedrule's Lost Castle, Scottish Borders, with Archaeology Scotland
- Irchester Roman Town, Northamptonshire, with Chester House Estate
- Castlereagh, Northern Ireland, with Queen's University Belfast

In August 2024 we were able to secure funding support from the Marsh Charitable Trust to offer travel/accommodation bursaries for the Dig It! Competition winners as part of our commitment to breaking down barriers to participation. As things stand this works out at c. £80 pp.

Youth Resources

We continue to create new resources for our YAC groups members and the general public. For example, with the support of our student placements and Youth Advisory Board members we created a bumper [YAC resource pack](#) based on the 2024 Festival of Archaeology theme 'Community'. We also created a number of additional resources based on our training events, such as the new [Zooarchaeology Resource Pack](#). The popularity of our resources and wider online content is best demonstrated by the fact that we continue to see a significant uplift in the number of unique visitors to the YAC website over the report period to c. 114,399, which is a 10% uplift on visitors from last year

YAC Impact Study

The Pilot YAC Impact Report was published in September 2023. You can read the report [here](#). We successfully secured funding to continue the Impact Study for a further three years in England and we are now collating the results of the 2024 study, which will be available in Summer 2025. Initial results have been incredibly positive:

Wellbeing

- Overall members have a 17% improvement in wellbeing after a YAC session.
- 60% of parents say they noticed a difference in their child's wellbeing after attending a YAC session, this is slightly higher for members with SEND at 68%.
- 65% said YAC has had a positive impact on their self-esteem and 68% said it has had a positive impact on their child's education.

Inclusion

- 95% of parents were satisfied (32%) or very satisfied (63%) with the induction process at YAC, helping their child settle in and feel welcome.
- The satisfaction score is slightly higher for members with SEND, satisfied (27%) and very satisfied (68%).

"He has always felt very welcome. People do not bring up his differences and his very strong interest is celebrated"

"YAC has helped support their existing interests and aspirations. They would now consider the study of history to be a viable path."

YAC Projects

In autumn 2024 we embarked on two new projects funded by Historic England aimed at supporting our YAC members and volunteers and creating sustainability for the YAC going forward.

1. **YAC Website**

The YAC is getting a new co-created website developed by our members and volunteers through a co-creation approach supported by external consultants. We have recruited a host of Young Consultants and YAC volunteers to work with us to develop the look, navigation, content and dissemination. The site is due to launch in autumn 2025.

To support the project, we have also recruited two paid placements who started in March 2025. Recruitment was supported by members of the Youth Advisory Board.

2. **Young Leaders Pathway**

We are also in the process of implementing the findings from our consultation to develop a formal Young Leaders Pathway for the YAC, aimed at 16-17 year-olds. You can read the report [here](#). Eight Young Consultants and YAC volunteers will be working with us to develop the pathway ready for launch in early 2026.

Archaeology 8-25 Column

The youth engagement work of the CBA continues to be represented in British Archaeology magazine as a two-page spread, titled 'Archaeology 8-25'. Written by the Delivery and Engagement Manager, often in partnership with other individuals or organisations the CBA is working with, the column focuses on current issues impacting youth work within the sector, projects currently underway, and highlights the work of the YAC.

Youth Advisory Board and Young Associate Network



Over the past two years the CBA has been working hard to develop and deliver a 16+ offer. With funding from Historic England we embarked upon setting up a Youth Advisory Board for 18-25 year-olds in Winter 2022 and funding from the Headley Trust enabled us to recruit a Youth Governance Officer to support in the development and launch of this initiative in Spring 2023.

In the past 12 months our Youth Advisors have grown in number to 14, contributing to a whole host of events, activities and advocacy:

- Two members represented the YAB at the Archaeological Achievement Awards (November 2023 and 2024)

- Six members participated in the YAC Impact Study Focus Group (paid opportunity) (December 2023)
- [Five members wrote a reflective editorial on the CBA's Letters to a Young Archaeologist project for British Archaeology magazine \(December 2023\)](#)
- One member was a panel speaker for English Heritage's Gateways to Heritage Event (March 2024)
- One member was a panel speaker for Heritage Alliance's Heritage Days (March 2024)
- Two members participated in the PUNS2 Impact Study Focus Group (paid opportunity) (March 2024)
- One member was a panel speaker for CBA at the Annual ClfA Conference (April 2024)
- [Three members worked on the development and delivery of the Festival of Archaeology Youth Event, which was held at Chester Castle in partnership with English Heritage \(April -July 2024\)](#)
- [Three members created Festival of Archaeology YAC resources on the topic of archaeology and community.](#)
- Two members provided an editorial on the new YAB strategy for British Archaeology magazine (March-July 2024)
- [Four members of the YAB gave the keynote talk at the Festival of Archaeology Early Careers Conference](#) (July 2024)
- The YAB, as a collective have created their own logo and branding
- Two YAB members presented at the SMA Conference on the topic of barriers for early career heritage and archaeology professionals (November 2024)
- YAB members have been involved in the recruitment of key staff, contractors and participants on a number of youth-based projects, conducting interviews and sifting applications.
- YAB members also regularly attend CBA Trustees meeting (in-person and online), providing them with the opportunity to learn more about the governance of an organisation like the CBA but also offer their own perspectives and expertise.

In their first year (October 2023-September 2024) they donated 518 hours of their time. Below some reflect on their first year:

"We get to be involved in a whole array of different activities and projects, more than perhaps I originally thought we might be when I first applied - from writing articles for the British Archaeology magazine to creating our own youth-focused project, the experiences have been really unique and fantastic opportunities."

"We have had really amazing individual opportunities and in this regard, the YAB has massively exceeded my expectations. I have really enjoyed getting stuck in, meeting new people, doing new things and being able to advance my career and make connections through my role."

"At the institutional level, it was evident that youth voices were prioritised—through the inclusion of YAB members in discussion panels, interview boards, and project planning, the CBA effectively put into practice the aims of youth representation. At the Board level, there were ample opportunities to develop transferable skills, such as teamwork, communication, networking, and adaptability, which will remain valuable beyond this role. On a personal level, the YAB provided me with unique opportunities that I would not have had otherwise. I have developed a deeper understanding of youth engagement and educational outreach, particularly in promoting youth-led change and incorporating diverse early-career perspectives."

The CBA have also developed initiatives to support the Youth Advisors. These include:

- Creation of a rewards and remuneration structure to ensure that members were remunerated for their time and their achievements recognised and rewarded.

- To support our YAB members we developed and launched the CBA mentoring scheme. Our mentors were all offered training to support our mentees. We are currently reviewing the scheme and onboarding new mentees.

“It is also beyond my expectation to have the mentoring opportunity and I have been learning a lot every month. We begin to do more in increasing the accessibility of archaeology for young people but there is more we can do.”

You can meet our Youth Advisors by clicking [here](#).

During the development of the Youth Advisory Board, we wanted to provide a lighter touch means of being involved with our post-16 offer at the CBA. To facilitate this, we created the [Young Associate Network](#) for anyone aged 16-25. As a Young Associate, members receive the monthly CBA Youth Newsletter with articles, jobs and volunteering opportunities from the CBA and beyond. There are also opportunities to participate and contribute to projects being run by the CBA and our partners. This is a rolling sign up and we currently have 150+ members.

MEMBERSHIP, CBA GROUPS AND AFFILIATES

CBA Groups

We supported the important work of the 11 CBA Groups in England and Wales. We also continued to develop our relationship with our sister organisation Archaeology Scotland as well as supporting the Northern Ireland Archaeology 2030 strategy.

We continued to hold quarterly meetings with the CBA Groups in England and Wales to facilitate networking and support across the groups and CBA.

Working collaboratively with the CBA Groups we developed a new Memorandum of Understanding between the CBA and CBA Groups in 2022. This process provided an opportunity for the CBA and CBA Groups to discuss key opportunities to promote and support each other's work and highlight areas of potential for future development.

The new CBA website has enabled us to better promote CBA Groups events and activities via updated [Groups and Societies pages](#) and improved [event calendar](#).

Membership benefits

We published the bi-monthly British Archaeology magazine (circulation 7,000 per edition) and monthly e-newsletters.

Provided help and support throughout the year to our members, including advice on participation in archaeological activities, advocacy and planning, and volunteering. We also provided advice and support to our affiliate members.

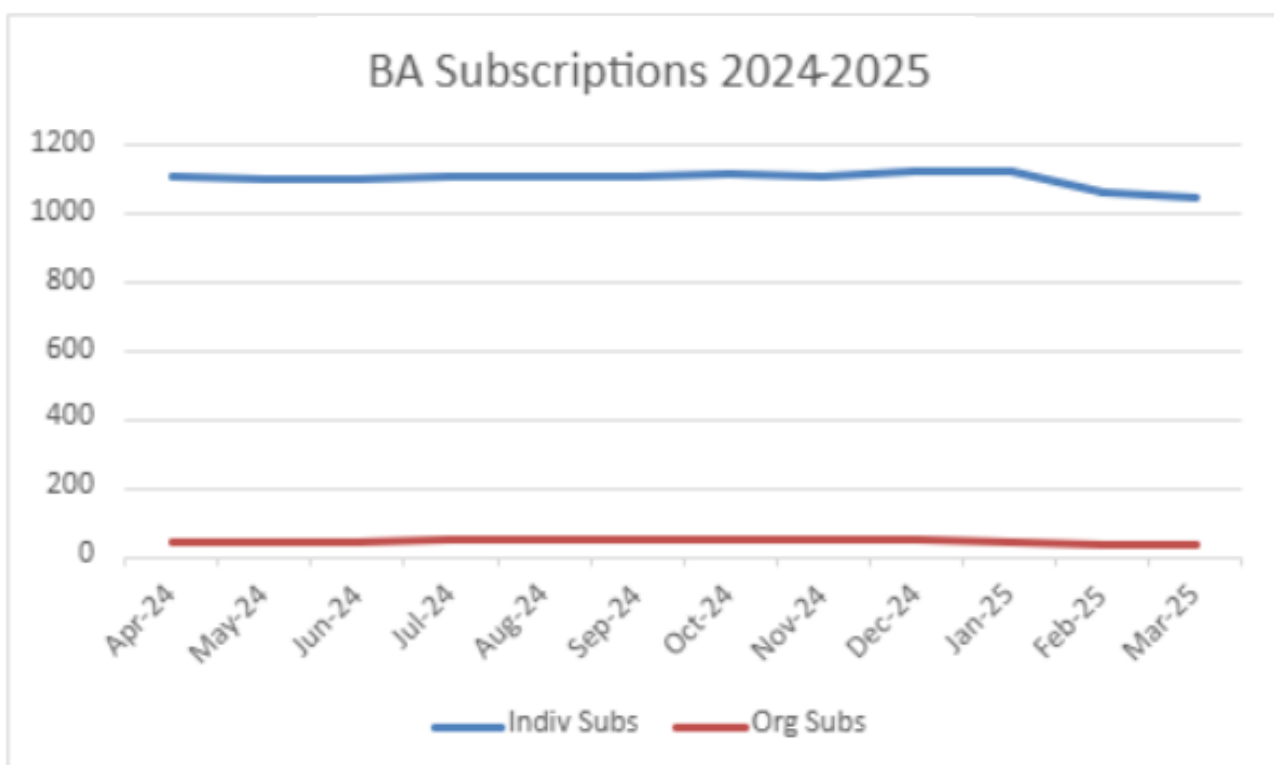
Membership numbers



We continue to see a challenging picture in our membership numbers as a direct result of a couple of difficult years following the Covid pandemic and the cost-of-living crisis. Overall membership numbers continue to show a slight decrease over the course of 2024/25.

Affiliate memberships have continued to decline slightly in the last year, 250 at the beginning of April 2024 and 236 at the end of March 2025.

Subscription numbers to British Archaeology have also started to show a slight decrease during the last year.



Reconnecting Archaeology

In March 2024, we were awarded a £249,000 resilience grant by the National Lottery Heritage Fund for an ambitious new 18-month project: Reconnecting Archaeology. The project began in May 2024 and is now well underway.

Reconnecting Archaeology seeks to bridge gaps and strengthen ties within the archaeological sector, with a particular focus on supporting grassroots organisations. Through collaboration, knowledge-sharing and networking, the project is working to create a more cohesive and supportive archaeological community.

At the heart of the project is the reimagining of the CBA's role as a network organisation, and a reshaping of how we connect with archaeology and grassroots archaeologists. We are working to present new forms of socially aware archaeology to wider audiences, helping to inspire fresh perspectives on archaeology and heritage.

The project is actively strengthening our leadership and networking role as a national umbrella organisation championing archaeology. We are deepening our support for grassroots participation and engagement, while also increasing our own organisational resilience and enhancing our understanding of — and ability to reach — new audiences. These areas of work are critical to sustaining grassroots archaeology in the UK and opening it up to broader, more diverse communities.

To achieve this, Reconnecting Archaeology is structured around two interconnected strands: building a resilient future for both the CBA and the wider community archaeology network; and promoting best practice in engaging new audiences with grassroots community archaeology. These two strands are mutually reinforcing, and we are working to integrate them into a single, strategic approach to supporting grassroots archaeology into the future.

Supporting these strands are four pillars of activity that underpin our work and are helping shape the future of the CBA, our network, and grassroots archaeology:

- Audience research
- Reimagining membership and growing our network
- Catalysts for change: reimagining archaeology through new approaches
- Organisational resilience (with a particular focus on marketing, communications and branding)

Audience research is a vital foundation of this project. We have commissioned audience engagement specialists to update our understanding of the CBA's current audiences and those of the wider network. This work will inform how we can serve existing audiences more effectively, and how we can reach new ones — including those with an interest in archaeology but limited access to meaningful participation, and those who may not yet see archaeology as something for them.

We believe that the CBA's networking role is more important than ever. But it must evolve to reflect the realities of society today — including changing demographics and the need for the sector to confront major issues such as climate change, representation, and sustainability. Reconnecting Archaeology is our response to that challenge.

On announcing the award of the funding, Helen Featherstone, Director, England, North at The National Lottery Heritage Fund, said:

“We are delighted to support the Council for British Archaeology with this important resilience project. Thanks to money raised by National Lottery players, work will be undertaken to strengthen the archaeology sector, build relationships, develop new audiences and inspire more people to get

involved. This project is a prime example of how we can support heritage organisations in building a long and sustainable future.”

Gail Boyle, Chair of the Council for British Archaeology’s Board of Trustees, highlighted how the project reinforces the CBA’s long-standing mission to champion grassroots archaeology:

“Over the 80 years of its existence the CBA has successfully championed archaeology in all its forms. This additional funding will enable CBA to further capitalise on the importance of its sector networking role to ensure the whole archaeological community is better informed, learns from each other and can continue to deliver inclusive and inspiring future opportunities for anyone who wants to participate.”

CBA EVENTS

Festival of Archaeology

In 2024 the Festival of Archaeology returned with a continuation of the hybrid format, offering a blend of on the ground and online events from 13 July to 28 July. The theme was ‘Archaeology and Community’ and over the course of the Festival there were 767 unique opportunities to engage in archaeology across the UK.

This year we continued to develop the [Festival of Archaeology microsite](#) within the main CBA website and expand and update materials and guidance for event organisers. We updated our guidance materials for event organisers including new advice on event insurance from Towergate Insurance. We built on our guidance from 2023 on safeguarding and offered event organisers free access to a safeguarding training course via Styles and Faal Safeguarding. We continued to develop our Festival newsletters and offer drop-in sessions for organisers to get additional support from the Festival Coordinator and their peers.

We once again saw a fantastic range of events and activities across the Festival fortnight including online conferences, guided walks, site visits, workshops, talks and creative activities. The CBA launched the Festival at the Scottish Crannog Centre, Perthshire, Scotland with a day celebrating the museums reopening on a new site at Loch Tay with traditional crafts and Iron Age activities alongside storytelling, puppet shows and ceilidh dancing. Joining us on site were our headline sponsors, Headland Archaeology as well as a range of other organisations including Archaeology Scotland and the Scottish Geographical Society. As part of the day's events, we launched the Archaeological Achievement Awards, with judge and CBA Trustee, Fiona Gale officially opening nominations. During the day we were joined by Career In Ruins who have released a podcast on the event – [Tales from the Scottish Crannog Centre](#). The Scottish Crannog Centre made access to the site free for the event with over 450 visitors attending, a new record for the site and double their average summer weekend numbers.

Our Traditional Skills Day was also held at the Scottish Crannog Centre with pre-booked attendees enjoying three workshops on drystone walling, hurdle/course fence weaving and pottery making. Each activity was led by trained specialists and experts, who also engaged with the participants between activities and in the breaks about the crafts and further opportunities for involvement. Participants were offered a travel bursary of £35 to help them attend the event.

Partnering with English Heritage our youth event for 8-16 year olds was held at Chester Castle and curated by members of the CBA’s Youth Advisory Board and English Heritage’s Young Producers. The event focused on a range of hands-on activities, captivating demonstrations and a tour of the castle grounds designed to highlight the site’s rich history and the conservation work happening there today. This year’s

festival theme, 'archaeology and community', was brought to life through a series of exciting medieval-themed activities including medieval dying, bread-making, and stone masonry. Attendees were offered a £20 travel bursary to help them attend the event.

The Festival's closing event was delivered in collaboration with the National Trust at Hardwick Hall. Through another 'family fun-day' format, we sought to engage as many visitors as possible with both the CBA and broader archaeology and heritage opportunities within the county and beyond. CBA stalls and activities were joined by 11 other heritage and archaeology organisations and groups, including the local Portable Antiquities Scheme, the North-East Derbyshire Industrial Archaeology Society, Chesterfield and District Local History Society, Derbyshire Scouts and the Peak District Young Archaeologists Club, each bringing their own activities and displays highlighting the breadth of activity in the region. Alongside the 'heritage marketplace', there were a range of hands-on and interactive activities for visitors of all ages to engage with, including test-pitting with the National Trust Archaeology Team, traditional masonry and carpentry demonstrations from the National Trusts' experts, site tours, traditional loom weaving, medieval music, needlework sampling, first-person interpretation of the life of Bess of Hardwick (by her Personal Secretary, Timothy Pusey), 'secretary-hand' writing with quill and ink and child-friendly Tudor jousting practice with quintains. The event was attended by over 2,500 people.

Our Archaeology and Community Theme Day included the release of how-to guidance to help community groups create a free digital trail on Nautoguide's Geovey platform, the announcement of the winners of the Marsh Community Archaeology Awards, a 'Drink and Draw' event with Gosh Comics, one-to-one sessions for research students interested in publishing their work with Bloomsbury Publishing, and the launch of a new Young Archaeologists' Club activity pack. Other digital activity across the fortnight included two This Is Archaeology lectures, our blog based A Day In Archaeology, the Early Career Conference hosted by CBA and the ClfA Early Careers Special Interest Group, and the X (formerly Twitter) based #AskAnArchaeologist Day.

Over the course of the 16 days of the Festival, 435 unique events were delivered by 233 event organisers, providing 767 opportunities to engage with archaeology.

In 2024 we also produced a five-year impact report for the Festival of Archaeology. Over the five-year period from 2020-2024 we saw over 2,000 events delivered by more than 1,000 event organisers resulting in over 1 million engagements and a reach of 358,984,239. Participants have consistently high levels of engagement and learning across the period and the Festival has seen growth in the number of female participants, young people, and participants from a range of ethnic backgrounds. We have also consistently seen levels of participation from those identifying as having a disability that is above the national profile.

Marsh Community Archaeology Awards

The Marsh Community Archaeology Awards were once again delivered by the CBA with nominations launching in February 2024. The awards showcase excellence in archaeology, celebrating the passion and dedication of individuals and the outstanding contribution of archaeology projects which create social, cultural and environmental benefit.

The 2024 awards saw five shortlisted nominees in both the Community Archaeologist of the Year category and the Community Archaeology Project of the Year Category. The winners were announced online via the CBA website and social media channels on the Festival of Archaeology Theme Day with further promotion in the following months via *British Archaeology* magazine.

The 2024 winners were:

- Community Archaeologist of the Year – Dr Catherine Parker Heath
- Community Archaeology Project of the Year – Dig the Castle Project

Details of the 2024 winners can be found on the [CBA website](#).

Archaeological Achievement Awards

The Archaeological Achievement Awards showcase the very best of archaeology in the UK and Republic of Ireland. Previously known as the British Archaeological Awards, the Awards were launched in 1976, with a focus on celebrating community archaeology. Relunched in 2021, as the Archaeological Achievement Awards (AAA), the Awards have a new set of categories and cover the whole of the United Kingdom and Ireland.

The 2024 awards were launched in July at the Festival of Archaeology launch event and we once again saw a large number of high-quality submissions. Our judging panel, made up of representatives from across the sector, had the difficult task of creating a shortlist of nominations and ultimately agreeing winners and highly commended nominees for each of the award categories – Engagement and Participation; Public Presentation or Dissemination; Learning, Training and Skills; Archaeology and Sustainability; and Early Career Archaeologist.

The awards ceremony took place at the Temple of Peace in Cardiff on 28 November 2024, hosted by poet and spoken word artist Rufus Mufasa and with a keynote speech from Jane Henderson, Professor of Conservation at Cardiff University. The Outstanding Achievement Award, sponsored by Cadw, was won by the Bryn Celli Ddu Public Archaeology Project.

Details of all the winners and highly commended candidates, the Awards booklet and a recording of the event can be found on the CBA website's [Archaeological Achievement Awards pages](#)

This Is Archaeology lectures

The This Is Archaeology lecture series continued with a third year of lectures showcasing the latest research and a range of different approaches in archaeology. The lectures take place monthly via Zoom with plenty of time for the audience to ask questions included in the format. Speakers this year included:

- Mark Knight on Dispatches from beneath the peat fen – The Must Farm pile-dwelling settlement
- Nina O'Hare from the Roots In Time project, winner of the 2023 Outstanding Achievement Award at the Archaeological Achievement Awards
- Dr Rachel Crellin on *Archaeology for Today and Tomorrow*, her recent publication co-authored with Craig Cipolla and Oliver Harris
- An update on the CBA's Reconnecting Archaeology project from Katrina Gargett and Tejaswi Mehta
- Toby Jones on the Newport Ship

This Is Archaeology lectures are free to attend and have an audience of between 250-350 attendees per event. Lectures are recorded and made available to CBA members via the website with a selected number of lectures free to access via the [CBA You Tube channel](#).

[Details of the lecture series including previous and forthcoming lectures can be found here](#)

Out and About Archaeology

In May 2024 the CBA launched a new event called [Out and About Archaeology](#), a pilot activity as part of the Reconnecting Archaeology project. The event took place from 18-26 May and focused on encouraging people to explore the stories of the places around them. Across the week the CBA delivered a number of guided walks in York and Leicester, and launched a new on-demand self-guided walk via the Geovey

platform which saw archaeologist and author Jim Leary and CBA Executive Director Neil Redfern talk a walk Cropton and Sinnington in North Yorkshire.

Across the course of the week CBA staff participated in a sponsored walk, collectively walking a distance of 202 miles, the equivalent distance from Burlington House in London, where the CBA held its first meeting, to our current home in York. This raised over £600 to support the organisations work.

Throughout the month of May, we also promoted guided walks and activities designed to help people explore places in-person and online including the range of ways people can access the archaeology at Forestry England sites.

Conferences and external events

Throughout the year we have attended a range of conferences and events to promote the CBA's work and activities. These include the Chartered Institute for Archaeologists (CIfA), the Theoretical Archaeology Group (TAG), Chester House Roman Festival, Nevill Holt Heritage Festival, and University Archaeology Day. Our map-based activity called 'Places of Memory and Meaning' continued to be brought to each event with a tailored question designed to encourage attendees to share places and archaeological sites that have meaning to them and why. This was accompanied by a range of quick answer questions asking people for their thoughts on the CBA and archaeology as part of our 80/80 activity. Both of these activities were designed to help us capture participants thoughts and connections with the CBA and archaeology as part of our Reconnecting Archaeology project.

In 2024 the CBA took place in York Festival of Ideas and York Unlocked for the first time. For both events CBA Executive Director, Neil Redfern, offered guided tours of York with an archaeological ramble highlighting some of the city's unique archaeology and heritage. The CBA also opened its office doors for open days offering the public the chance to find out more about our work.

CASEWORK AND ADVOCACY

Responding to listed building casework as part of the role of a national amenity society

We help to protect historic buildings and sites in England and Wales through our casework. We have considered 8,349 Listed Building Consent and planning applications against our criteria for comment, assessed 3,851 in detail and responded with detailed advice to 342 applications in England and Wales over the year.

Through our casework we pursue our broader objectives of championing local archaeology and promoting care of the historic environment. We take an archaeological approach to understanding buildings, especially those that have developed and adapted over time, which helps us understand the lives of people who have lived and worked there.

The CBA highlights how an archaeological approach to buildings enables an understanding of how the site has evolved and changed. We promote the continuity of informed change as being consistent with age-old approaches. Done well, adaptive reuse, which is based on an understanding of archaeological interest, can sustain and better reveal the significance of historic buildings.

A sample of our casework is below, showing a selection of the types of sites we become involved with. Follow the links to our casework database for more information, as well as the CBA's response.

The CBA promote the **adaptive reuse of standing structures which contribute to a sense of place instead of demolition and rebuild alternatives**. We especially focus on this issue for redundant industrial sites where the contribution of large physically dominant complexes and once large local employers make important contributions to local identity and sense of place.

- **Cliff Brewery / Tolly Cobbold Brewery site, Ipswich.** The CBA welcomed proposals to adapt the redundant brewery site, which operated here for over 270 years, into social housing. We provided advice on how harm to heritage assets could be minimised and the potential for the site's heritage and archaeological interest to deliver greater public benefits through the redevelopment of this site. <https://casework.jcnas.org.uk/appl/202053>
- **18 Chapel Street, Penzance.** The CBA objected to the demolition of this Grade II listed eighteenth century building, which is a central feature in the historic town and very popular locally. We advised that despite being neglected it has potential for restoration and reuse. We are pleased that following our objections, the application for demolition was rejected. <https://casework.jcnas.org.uk/appl/201873>
- **Northgate Brewery, Devizes.** We offered advice on a heritage-led scheme of adaptation for the historic brewery complex, which included the retention of some historic brewing equipment and a small pub retained within the site. The CBA suggested some amendments to the proposed new designs to ensure that the historic layout of the brewery complex was conserved. <https://casework.jcnas.org.uk/appl/201746>
- **62-70 Victoria Street, Paignton.** The CBA objected to the demolition of a large italianate hotel, dating from Paignton's economic boom as a fashionable Victorian seaside resort. The hotel makes a strong historical and aesthetic contribution to the Conservation Area and is structurally sound; we hope to see the building retained and reused. <https://casework.jcnas.org.uk/appl/203647>

The CBA promotes the **sympathetic alteration of buildings, in keeping with their significance, whilst adding a legible contemporary layer of evolution to the site**. Advice around such applications often involves ways to minimise harm to the legibility of its past and recommendations or guidance about conservation-led methodologies for building works.

- **Orrest Head House, Bowness-on-Windermere.** A prominent 18th century phase of development, primarily in the polite façade of the principal elevation creates the impression of a distinguished 18th century villa, common to the Lake District. However, the irregular plan form, varied wall thicknesses and conjoined building that was subject of this application demonstrated that this building is older and more interesting than that. Having objected to the initial scheme of alteration, which lacked an understanding of the site's historical development and interest, the CBA were pleased to support a revised, more sensitive scheme that was guided by an improved understanding of the building's age, development and range of uses dating from the 17th century and including industrial functions. A conservation led materials palette and the reversal of harmful and unauthorised works also contributed to the approval of a positive scheme of works at this site. <https://casework.jcnas.org.uk/appl/196368>
- **Old Post Office, New Bond Street, Bath.** The CBA have been involved in pre-application discussions to help the Fashion Museum develop a suitable scheme of adaptations for a new location in a former Post Office. The purpose-built 1920s Post Office has a high-quality street frontage, but had some unsympathetic alterations in the late twentieth century. There is the potential for a very beneficial scheme of works to the building, including reinstating the historic courtyard and stable block, and creating an innovative and green climate control system to protect the collection. The CBA offered advice on the proposed changes to the building's plan form and external appearance, suggesting ways to help keep the building's historic form and use legible. <https://casework.jcnas.org.uk/appl/202368>

- The CBA advised that a former agricultural building at **88 Station Road, Tempsford, Bedfordshire** was of high significance, and that a detailed heritage assessment would be needed to inform its adaptive reuse. Although only curtilage listed, the barn structure may have dated back to the sixteenth century, and featured some intriguing decorative timber elements which appear to have been reused elsewhere, as well as surviving functional historic elements such as a hayrack. We hope to be reconsulted in future on another scheme for reuse which takes a conservation-led approach to the building's historic fabric and retains the more interesting features in situ. <https://casework.jcnas.org.uk/appl/195002>

We have **worked with LPA case officers and applicants' agents to secure improved designs** for extensions and alterations, particularly those which are over-scaled and would dominate the historic building and harm the legibility of its historic character and development.

- **J W Stamp & Son, Barton Upon Humber** is a non-designated heritage asset (NDHA) that retains an unaltered rear wall with lancet windows, identifying its origins as a barn, and a front elevation evidencing its 19th / 20th century use as an engineering workshop. As such the site contributes to the character of the conservation area. The CBA have worked with North Lincolnshire's conservation officers since 2019 to resist its demolition and instead secure a sympathetic adaptive reuse. We are currently seeking revisions to proposals that would overdevelop the building into a terrace of 7 houses. We have advised on alternative strategies to retain the building's external apertures through less intensive conversion. <https://casework.jcnas.org.uk/appl/202554>
- **18-19 Colliergate, York.** Our casework team are pleased to see a positive planning outcome for the site secured after engagement with York City Council and the applicant team helped identify the building's special interest in surviving early building fabric in the attic space. Initial proposals focused on the prevalent 18th century phase of the building's development at first floor as central to its Grade II* status. However, the CBA identified the remnants of three 16th century houses within the third floor as holding high evidential value and requiring sensitive consideration within works to adapt the upper floors back to a residential use. <https://casework.jcnas.org.uk/appl/192793>



- **Burleigh (Burley) Cottage, Robin Hoods Bay** is an early C19th dwelling at the foot of a steep hill, adjacent to a water course. Along with a lack of recent maintenance and repair this has resulted in severe damp issues at lower ground floor. Initial proposals sought an experimental contemporary approach to damp proofing, internal wall insulation and intra-floor heating with concerning potential impacts on historic building fabric. The CBA collaborated with the North York Moors' conservation

officer and SPAB technical advice specialists to advise on revisions to the proposals that would tackle damp issues and secure the building's future use. <https://casework.jcnas.org.uk/appl/194401>

- **Robin House, Bedminster, Bristol.** The CBA have objected to several iterations of a scheme for the domestic conversion of an eighteenth century mansion, with the addition of a large new development adjacent. The proposals have threatened to largely reconstruct the interior of the listed building, as well as creating a large and overbearing modern tower adjacent. We hope to see a scheme which conserves the significance of the Georgian building and creates a more sensitive new addition. <https://casework.jcnas.org.uk/case/130206>

Well intentioned schemes for adaptive reuse can often lack the understanding of **how the plan form and character of a site contribute to its significance as illustrating a particular building typology**. As a result, schemes for adaptive reuse can miss opportunities to retain and reveal the legibility of the significance associated with a building's past use. This equates to unjustified harm to a building's evidential value (or archaeological interest).

- Proposals to demolish and convert a range of agricultural buildings, dating from the 17th century at **Coughton Fields Farm, Stratford** initially lacked sufficient understanding about their group value and inter-related forms and functions. The CBA provided advice on areas requiring revision to minimise harm to their special interest as listed and curtilage listed buildings. <https://casework.jcnas.org.uk/appl/194278>
- **Former Bethesda Baptist Chapel, John Street, Abercwmboi.** This well-preserved 1860s chapel needs a new use. We see many domestic conversions for chapels, and always recommend that the historic use is left legible where possible. In this case, while attempting to conserve the decorative panelled ceiling, the proposals for new domestic spaces and subdivisions were unfortunately clustered in the main ground-floor congregation space. This have largely obscured the chapel's historic function and volume and would have required the removal of all historic internal fittings, like pews. The CBA offered advice on where to locate the proposed new domestic spaces to minimise the harm to the Grade II listed chapel. <https://casework.jcnas.org.uk/appl/202998>
- **The Purefoy Arms, Preston Candover.** The CBA objected to proposals for this Grade II listed Victorian pub because the proposed removal of the historic walls would have affected the historic lobby-entrance traditional plan form and the character of the pub. We also advised that more information was needed to support the proposed conversion of the curtilage listed stable wing. <https://casework.jcnas.org.uk/appl/193845>

The CBA looks for **urban redevelopment schemes to retain the historic grain and character of places**. This is best achieved by adapting standing structures to a new use and respecting the scale, massing and materials that characterise an area in new buildings.

- **Medlock Mill, Manchester.** This derelict site in the centre of Manchester has been found to retain the only known physical evidence of steam assisted water powered mill workings - a brief technological stepping stone in the development of 19th century industrial mill processes. A catastrophic fire in 1801 was believed to have destroyed the 1794 building. However, a recent soft strip of internal finishes has brought new evidence to light. Given the rarity and significance of the archaeological discovery the CBA believe the live planning application to largely demolish the industrial buildings on site requires revision. We have supported Historic England's recommendation to the Secretary of State to list the site at Grade II, as designation would provide a management tool for safeguarding significant elements as part of an adaptive reuse scheme. Following a surprise decision not to list elements of Medlock Mill the CBA have submitted a review request to the Secretary of State. We await the outcome. <https://casework.jcnas.org.uk/case/131829>

- **5-9 Tavistock Street, Leamington Spa** is the sole surviving mews structure on the street, which was laid out as an auxiliary street to the architecturally grand Parade, in the 19th century. This makes the site an important survivor of the Georgian development of Lemington Spa and enables ongoing legibility of the Georgian hierarchy within the urban grain and as such an important element of the Conservation Area's character. Historical adaptations for use as an electrical company and nightclub have left the site a 'blank canvas' and loved community space. The CBA objected to proposals for demolition of the site, advising that adaptation for a new use (housing) was achievable and desirable for both heritage and environmental reasons. We are pleased the application for demolition was refused and hope to see an alternative strategy of adaptive reuse for the site brought forward. <https://casework.jcnas.org.uk/appl/194675>
- **Whitbread Brewery, London** is a large, highly designated complex dating from the early eighteenth century onwards. The CBA objected to two iterations of an application for its alteration and extension. While upwards extensions are a long-standing way to gently densify urban areas and create housing space, it is crucial that upward extensions on historic buildings should be sympathetic to the character of the buildings and the area. The proposed new upper levels to the Brewery site had an awkward, angular modern design which would have been very prominent in the street scene and totally changed the character of the Georgian terrace.

<https://casework.jcnas.org.uk/case/54264>

- **Howells of Cardiff.** The CBA objected to plans for this grand department store, which proposed a new thirteen-storey modern tower block within the centre of the Grade II* listed elegant complex. While the centre of Cardiff follows the grain of the medieval city, much of the city centre now dates from the Victorian period or early twentieth centuries, because of the wealth of its port. The resulting city character features neo-classical or Art Deco buildings of a moderate height and scale. We objected to the totally out of character scale of the proposed new building, which would be visible against many local landmarks, and the demolition of parts of the historic store.

<https://casework.jcnas.org.uk/appl/202350>

The CBA often review and comment on applications that propose a level of intervention into built fabric that can be viewed as partial demolition, often presented as repairs. **We believe that partial demolition should be minimised and justified by taking a conservation led approach to repairs.** We regularly advise that the level of demolition / consolidation of structures should be specified by CARE accredited structural engineers to assess how much of a building can be retained and strengthened. CARE (Conservation Accreditation Register for Engineers) have produced guidance for their members on the correct procedures to follow. Examples of this type of casework are:

- **The Wild (The Cottage), North Walsham** is a humble cottage, dating from c.1700, with an unusually high survival of historic fixtures and fittings. Having objected to initial proposals for the extent of harmful impacts, additional information and a structural survey by CARE accredited engineers have resulted in revisions to the scheme. We are really pleased that a sensitive and proportionate scheme of works will now be underway to secure this cottage's future.
- **Hough Hall, Manchester** is an early 17th century timber framed hall house that predates the city's huge 18th/19th century expansion. We objected to its dismantling as lacking an appropriate up to date structural assessment and advised that an iterative structural assessment by a CARE accredited engineer should seek to minimise the loss of the building.

<https://casework.jcnas.org.uk/appl/193104>

- **Vane Cottage, Houghton Regis, Bedfordshire.** The CBA objected to the demolition of this sixteenth century timber framed cottage; the application was based on a lack of understanding of historic buildings and the CBA advised that conservation-led repair to the Grade II listed building was the best solution. Following our advice, the application was withdrawn and the local planning

authority are undertaking enforcement action to ensure that no harm is caused to the building through all-advised work. <https://casework.jcnas.org.uk/appl/200743>

Campaigning for the historic environment through supporting local groups

We are regularly contacted by local organisations looking for our support on local campaigns to conserve aspects of their local historic environment. This year these have included:

- **Cross Gaits Inn, Blacko.** The CBA have renewed our objection to proposals to redevelop this valued community pub into housing. The building has operated as a public house since 1736, this is both central to its significance as a listed building and its role within the local community. Proposals would harm the internal fabric and plan form as well as rendering this important building secondary to the large dwelling proposed for development in its carpark. Our principal issue is the principle of conversion of an Asset of Community Value. [The Cross Gaits Community Pub Group](https://casework.jcnas.org.uk/appl/199308) are trying to buy the pub and run it. The CBA are supporting them in objecting to the change of use and development of the site. <https://casework.jcnas.org.uk/appl/199308>
- **Hallamshire Historic Buildings Society.** The CBA have a good relationship with this group. We have been happy to add our voice to their concerns regarding a number of planning applications in the Sheffield area. In general our advice focuses on how proposals can be altered to minimise harm to heritage interest at sites. This year we have provided advice on applications with impacts on the Kellam Island Conservation Area – <https://casework.jcnas.org.uk/appl/199852> Former Clifford School, Psalter Lane - <https://casework.jcnas.org.uk/appl/201251> and Rails House Farm in the Southern Pennine Fringe area - <https://casework.jcnas.org.uk/appl/200522>
- The **Salisbury Cathedral Close Preservation Society** contacted us with concerns over new proposals for an archive building by **Leaden Hall**, within the historic Cathedral Close. While we understood the need for a new archive, but were concerned that the new building would be too visually prominent in the new location, and was a clear departure from the carefully considered Masterplan for the Cathedral. We advised the applicant that a new approach was needed which incorporated communication and collaboration with a wide range of stakeholders, including the Preservation Society. <https://casework.jcnas.org.uk/appl/197123>
- The CBA continue to work closely with the the **London and Middlesex Archaeological Society** (LAMAS), who use the JCNAS database to keep up to date with planning applications in Greater London, and regularly alert the CBA caseworkers to controversial schemes which may require the CBA's advice.



The CBA offer advice on developments which are likely to have an effect on **highly significant archaeological sites, including on their setting.**

- We provided advice regarding a 78.5 ha solar farm at **Land North East Of Weald Farm, Eynesbury**, where there is potential for considerable impact on landscape character as well as buried archaeology. The site has high archaeological potential, including a Scheduled deserted medieval village. At the time, landscape plans were not supported by sufficient archaeological evaluation to establish a proportionate mitigation strategy and archaeological protection zones. <https://casework.jcnas.org.uk/appl/198937>
- At the **White Hart Hotel, Bailgate, Lincoln** proposals to excavate a swimming pool inside the building were expected to reach depths approximate to the Romano-British transition period within Lincoln's upper city. The area is Scheduled to reflect its high level of archaeological interest. The application was supported by the city's Local Plan objectives for boutique hotels to improve its tourism offer. The CBA advised that impacts on buried archaeology required greater mitigation in terms of a robust strategy including clear objectives around establishing an improved deposit model in Lincoln's upper city for the depth of the Roman/post Roman deposits. We advised this application had potential to enhance our knowledge of this key period and specifically add to our understanding of the depth of this critical horizon in the history of Lincoln. <https://casework.jcnas.org.uk/case/130227>
- **Gym and Trim health club, Ipswich**. A local resident contacted us with concerns about the impact of a new extension and car park for the health club, which would have covered a Scheduled Ancient Monument which included Saxon, medieval and Victorian archaeological remains. The application had failed to show an understanding of the significance of the Scheduled Ancient Monument or an understanding of the impacts of their proposals. We recommended that the more harmful elements of the scheme should be removed from the proposals and that more information should be provided about potentially intrusive works such as service runs. We also suggested that improved public access and interpretation of the site could provide public benefits as part of the scheme. <https://casework.jcnas.org.uk/appl/199121>
- **Lake House, Chilworth**. The CBA objected to proposals for a four-metre high padel court within the boundaries of the Chliworth Gunpowder Mills Scheduled Ancient Monument. The applicants had not understood the significance of the below-ground archaeology, and the CBA advised that a padel court for private use did not provide enough public benefits to justify the harm caused by construction on the archaeological site. <https://casework.jcnas.org.uk/appl/202755>
- **Slip End Farm, Baldock**. Proposals for the construction of seven new dwellings, replacing agricultural barns and open land space, would have had a clear negative effect on the rural setting of a multi-phased Bronze Age, Iron Age and Romano-British Scheduled Ancient Monument. The proposed dwellings would have represented a suburban encroachment on the monument's setting, affecting public access and appreciation of the site. The CBA objected to the plans, recommending a less intensive scheme. The proposals have now been withdrawn. <https://casework.jcnas.org.uk/appl/194035>
- **Lower Street, Eastry**. The CBA were contacted by a local resident concerned about the impacts of a proposed new development on an Anglo-Saxon cemetery in the area. Eastry was a centre of power in the Anglo-Saxon period and the extent of the cemetery was known to cover part of the area proposed for new development, although the archaeological evaluation undertaken for the development had not identified this. The CBA strongly advised that a better archaeological evaluation, including on-site evaluation as well as a desk-based assessment, would be required before the impacts of the scheme could be properly assessed. <https://casework.jcnas.org.uk/appl/204073>

The CBA advocates for **archaeology which provides clear public benefit through the incorporation of public engagement and participation strategies into the archaeological mitigation of development sites.**

- **The Liberty, Wells.** A new nursery school building was proposed in a highly sensitive archaeological area in central Wells. The CBA team recommended that archaeological mitigation works offered an excellent opportunity for public engagement. <https://casework.jcnas.org.uk/appl/194270>

Running the casework database for the JCNAS

The CBA continue to operate a casework database for shared use by the Joint Committee of National Amenity Societies (JCNAS). The database is tailored to NAS caseworker needs but is also a publicly accessible platform that can be used by individuals and interest groups for monitoring planned changes to the historic environment.

The JCNAS casework database enables us to record and share information about specific cases and maintain an overview of the notifications we receive. We have seen a considerable uplift in the number of applications that planning authorities notify the JCNAS of since 2019. In this financial year we have received approximately 11,000 notifications and consultations to the JCNAS.

Offering volunteering and work experience in the heritage sector

The CBA is proud to offer early career experience within the heritage sector. We have hosted internships and fixed term work placements with our casework team to provide recent graduates and training apprentices with relevant work-based experience that supports the development of their careers in the sector.

- We have hosted three students from the Cultural Heritage Management Masters programme at the University of York.
- We manage the JCNAS casework database with the valued support of a team of volunteers. The rise in planning notifications has required an increase in the size of our volunteer team. In 2024 we have been operating with 40 volunteers.

Responding to national archaeological issues in an advocacy capacity

We have actively engaged in a number of major policy issues over the year. Most notably in collaboration with the Chartered Institute for Archaeologists (CIfA) over planning reform.

We have responded to policy consultations this year from multiple government departments, Historic England and other national and regional bodies. These include:

- National Curriculum and Assessment Review: call for Evidence - Department for Education (DfE).
- Changes to various permitted development rights: consultation – Department for Levelling Up Housing and Communities. (DLUHC)
- Planning Reform Working Paper – Brownfield Passports – Ministry for Housing Communities and Local Government (MHCLG)
- Proposed reforms to the National Planning Policy Framework and other changes to the planning system – Ministry for Housing Communities and Local Government (MHCLG)
- Co-benefits of heritage sites for natural capital survey – Marine Natural Capital Ecosystem Assessment (mNCEA) programme.
- The Vyrnwy Frankton connection consultation – Green Gen Cymru

- Environmental sustainability and housing growth Inquiry: Call for Evidence - The Environmental Audit Committee
- Reburial of Archaeological Sites: Guidance revision – Historic England.
- Planning Reform Working Paper – Modernising Planning Committees: Call for Evidence – Ministry for Housing Communities and Local Government (MHCLG)
- Protecting Built Heritage: Inquiry – Department for Culture Media and Sport (DCMS)
- National Park Management Plan (draft) 2025-2030 – Yorkshire Dales National Park

The CBA continues to play an active role in multiple advocacy groups to support our purpose, vision and mission in championing archaeology and public participation in archaeology.

- The CBA collaborates and actively co-ordinates our national advocacy work with the Chartered Institute for Archaeologists (CIfA), via a joint Memorandum of Understanding. This focuses on all aspects of advocacy and promotion of archaeology bringing together CIfA's technical and professional remit and the CBA's wider public reach in support of archaeology.
- The CBA is an active member of The Heritage Alliance, within which we sit on the Spatial Planning Advocacy Group (SPAG) and Rural Heritage Advocacy Group (RHAG).
- The Historic Environment Forum (HEF). Our Executive Director sits on the HEF Steering Group and main Forum and we are members of the Historic Environment Planning Reform Group (HEPRG).
- Our Executive Director sits on the Heritage Counts Delivery Board as a representative of HEF.
- In collaboration with Historic England, the CBA co-chairs the sector wide Health and Wellbeing Working Group – a new cross-sector group looking at better articulating, evaluating and celebrating the benefits heritage can contribute in terms of people's health and well-being.
- The CBA is a member of the Countryside and Wildlife Link, through which we feed historic environment considerations into natural environment-led responses to government consultations. This year these have included the Government's new agri-environment schemes.
- The CBA provides the secretariat for The Archaeology Forum (TAF) and supports its role in providing a secretariat for the All Party Parliamentary Archaeology Group (APPAG).
- The CBA provides the secretariat for University Archaeology UK (UAUK), supporting university archaeology departments.

CBA Casework and Advocacy in Wales

We continued to meet our casework targets for Wales. Between 1st April 2024 and 31st March 2025, 656 applications were assigned to the CBA. Out of these, 355 were assessed in detail and 37 responses provided with letters of support, objection, or advice.

- We have been an active member of the Minister's Historic Environment Group and the Local Heritage sub-group.
- **Culture Strategy** : the CBA submitted a response to the Welsh Culture Strategy consultation, supporting the creation of an inclusive national strategy but highlighting the need for
- CBA continues to host the Secretariat of the Wales Heritage Group (WHG). The CBA coordinated a response to the Welsh Government's Culture Strategy on behalf of the group and contributed to a Group response to the DCMS Select Committee consultation on the Protection of Built Heritage. The Group held their first in-person meeting in Gresford in June, including a visit to the local church. Group membership has been increasing and a representative from Cadw now attends the meetings to provide an update and answer member questions. We have produced and circulated four issues of Wales Heritage Exchange

Sector Leading Research across the UK – PUNS2

In conjunction with MOLA (Museum of London Archaeology) we have been conducting a major research project looking at what producers and consumers want from archaeological projects and activities. The Public User Needs Survey 2 (PUNS2) project follows on from the original CBA-led 'Publication User Needs Survey' (PUNS), published almost 25 years ago (Jones et al. 2001). The original survey examined the use and expectations of archaeological fieldwork publications by the archaeological community in UK, resulting in recommendations for optimising their dissemination.

Given the breadth of time between PUNS and PUNS2, the CBA were keen to explore how the sector has changed since the expansion of the digital age and the establishment of the ADS and Online Access to the Index of Archaeological Investigations (OASIS), in the late 1990s and early 2000s. Both initiatives sought to make archaeological materials and knowledge – primarily generated through the planning-led system – more accessible to different audiences. PUNS highlighted dissatisfaction at the lack of accessibility of archaeological reports within the archaeological community, but it did not focus on accessibility to the *wider* public, which remains a relatively under-researched area (and indeed, remains an area that the sector is failing to address – see Watson 2025).

The PUNS2 project has endeavoured to bridge the gap between the two surveys by addressing how the digital landscape has impacted archaeological engagement. Through this, the project has also explored methodologies around understanding archaeological audiences, their needs and engagement preferences, and how to meaningfully impart archaeological information with these in mind (Merriman 2004, Shanks & Webmoor 2013, Pitts 2015, Bonacchi 2017, Perry & Copps 2022, Perry 2023, Gargett 2023, Perry et al 2024).

Overall, the PUNS2 project aims to:

- contribute towards an evidence-based framework for improving how archaeological information is shared with its audiences
- broaden and underpin the public value of archaeology through enriching current understanding of audiences' uses and appreciation of archaeological outputs
- build on the original PUNS survey, continuing to assess the role of archaeological publications (interpreted broadly as described below), the mechanisms used to disseminate them, and their value in enhancing understanding of archaeological research across the United Kingdom
- foreground the needs and opinions of end-user audiences, recognising that it is only via active forms of listening to – and direct dialogue with – these audiences that it will be possible to provide recommendations and guidance that might genuinely achieve meaningful impacts and positive outcomes.

Consultation activities reached a total of 3119 people (well over the target of 2000). The online survey reached across the UK, with small numbers (c. 35 responses) from the USA, Canada, Australia, India and Europe.

Final reporting of the project will take place in mid-2025 and will represent a significant step forward in our efforts to understand, innovate and improve our ability to demonstrate archaeology's value to wider society.

PUBLICATIONS AND COMMUNICATIONS

British Archaeology

The Council for British Archaeology publishes *British Archaeology*, one of the UK's leading archaeology magazines, bringing in-depth features, research, and commentary to a wide and engaged readership. Published six times a year, it remains a key benefit of CBA membership and plays a central role in delivering our mission to champion archaeology and its relevance and value to society today.

This year marked a period of transition for *British Archaeology*. We said farewell to Dr Cat Jarman as editor in 2024 and began a new phase of editorial development. A special CBA-focused edition was guest edited by Gail Boyle, Chair of Trustees, followed by subsequent guest-edited issues led by Raksha Dave, CBA Honorary President. These editions offered space for reflection, renewal, and a stronger connection between the magazine and the wider work of the CBA.

As we move forward, we are taking this opportunity to engage with our readers and stakeholders to better understand what they want and need from *British Archaeology*, through audience research and surveys. This listening process will inform our future editorial direction as we begin the search for a new editor who can guide the magazine through its next chapter.

The magazine continues to feature special briefing sections, including Archaeology 8–25, highlighting youth engagement, and Archaeology Active, showcasing community archaeology and member-led activities. Each edition includes dedicated advertising space promoting our programmes, membership, and the annual Festival of Archaeology.

British Archaeology is available via subscription and is also accessible online through Exact Editions, including its extensive back catalogue. We have enhanced promotion of the magazine through a dedicated page on the CBA website, where selected articles are available for free. We also continue to promote the magazine through Exact Editions notifications, and by providing updates on social media and newsletters notifying our readers of release.

Specialist Publications

We also publish specialised books and papers containing important archaeological insights which would otherwise not be published due to their specialist nature and limited print runs.

A range of publications from our back catalogue are available from the [CBA Shop](#) on our website.

CBA Websites

The CBA continues to provide free access to a wide range of resources and information through its main website, which acts as a gateway to our programmes, events, and publications. It is also the central hub for the Festival of Archaeology, offering event listings, toolkits, and materials to support external organisers. Members benefit from exclusive content in the members-only section, while young people, schools, and volunteers can access tailored resources through the Young Archaeologists' Club (YAC) website. Those interested in volunteering or a career in Archaeology can find out about opportunities and pathways on our volunteer and career pages.

Many of our publications are accessible freely online, including over 100 research reports hosted by the Archaeology Data Service (ADS), reinforcing our commitment to open access.

Between April 2024 and March 2025, our website saw 82,000 users of the website, with an average engagement time of 1 minute 54 seconds. This is an increase of 21,000 users and 22 seconds from 2023-24.

51,000 of these users searched for the website, whilst 19,000 visited directly. 6,600 users visited via social media, and 4,800 were referred (usually via links from other websites). The most visited pages were:

- Volunteering – 25,751 views
- Festival Event Listing – 18,652 views
- Event Calander – 16,289 views
- Join the CBA – 13,060 views (double the number of views in 2023 – 24)

In 2025 we aim to create a brand new Learn Hub, where visitors can access educational content and resources by topics related to archaeology. This will help us deliver our mission to help improve the accessibility of archaeology.

Social Media

The CBA has maintained active output on its five key social media platforms in addition to our website: [Twitter](#) (now known as X) (@archaeologyuk), [LinkedIn](#), [Instagram](#), [Facebook](#) and [YouTube](#). In response to decreased engagement on X, in 2024 the CBA opened a [BlueSky](#) account, where we continue to engage with the archaeological community.

As of March 2025, the CBA social media accounts (including the YAC accounts) have a combined following of 153,123 followers. Between March 2024, the combined following of all platforms except x was 26,000 – as of March 2025, this is 40,000, an increase of 14,000 followers, or 53%. The largest following was on X



(110,437), though this is the only platform where our following has decreased by almost 2,000 as people have begun to leave the platform.

Outside of the Festival, our digital reach for the year was 972,565. This does not capture impressions on X, as the platform has changed how they record and share their analytics. Our best growing platforms have been LinkedIn, from 2,124 in 2024 to 5,171 in 2025, Blue sky from 0 to 3,496, and Instagram which has grown from 7,300 to 9,953.

The digital reach of festival activities reached 54,282,647 during the festival fortnight, and 88,697,286 (June, July & August) in the 3 months surrounding the festival.

Looking forward, with the introduction of a new Communications Assistant in 2025, we hope to continue to grow our reach and create new opportunities for engagement on TikTok and beyond. With significant changes to the X platform, we are looking to test out engagement on different platforms across the Festival of Archaeology 2025. On Ask an Archaeologist Day, we will be taking a more proactive approach to act as a bridge between communities on separate platforms, including Archaeologists on BlueSky, and a large community of public interested in Archaeology on Reddit, Instagram, and more.

Newsletters

In 2024 we began to segment our newsletters by area and by membership. Members now receive monthly member exclusive newsletters and a monthly event update with listings near their locations, whilst our general newsletter list receives a bi-monthly newsletter.

Our newsletter list has grown from 4,051 to 5,832 general newsletter recipients and 4,614 members, for a total readership of 10,721.

4. NOTES

Income Generation

Although much of the information and services are provided free of charge to further the charity's objectives, it is also necessary to secure varied revenue streams where practical to do so, as long as it does not harm the public benefit of the work. Book and magazine publications are set at a range of prices, ensuring that they are accessible to most people immediately.

Grant-Making Policies

Grants are made available to the general public (both individuals and organisations) when funding is available and where projects are shown to fulfil stated criteria regarding research and/or public participation linked with the CBA's charitable objectives.

CBA Travel Bursaries

To ensure that we mitigate as many barriers to participation as possible for those attending CBA youth events, we offer travel bursaries and lunch to participants (young people, YAC members and volunteers, etc.).

As part of the development of the Youth Advisory Board we also undertake a survey to explore access requirements for the Young Advisors, purchasing equipment and other necessary support resources. We have also established a 'Rewards and Remuneration' package for the YAB, which covers the costs of travel, accommodation and subsistence to events/activities and rewards them for their time through incentives, such as vouchers, CBA membership, etc. Where the YAB and/or the YAN are invited to support other projects internally and externally, we also work with the project leads to ensure their time and costs are rewarded and remunerated.

For the first time in 2025 we are also now able to offer travel bursaries to our YAC Dig It! Winners through the support of the March Charitable Trust. C. 21 YAC members will have the opportunity to travel to archaeological sites across the UK and we hope the bursaries will help support more young people to attend.

Travel bursaries are also offered to all shortlisted candidates of the Archaeological Achievement Awards. In order to be as equitable as possible, the size of each travel bursary offered was based on the individual needs of each applicant, with an emphasis on supporting early career archaeologists and representatives from voluntary groups but we aim to provide support to as many nominees as possible. In 2023 the travel bursary was sponsored by Prospect.

Main Activities Undertaken to Further the Charity's Purpose for Public Benefit

CBA trustees and staff have referred to the public benefit guidance issued by the Charity Commission of England and Wales and the Office of the Scottish Charity Regulator when considering the organisation's aims and objectives and in planning future activities.

The identifiable benefits of the CBA's charitable work are outlined in the strategic objectives of the charity and throughout this report in terms of implementation. Considerable resources are put into consultations and advocacy in pursuit of the CBA's remit where the eventual impact may be difficult to quantify and result from the cumulative effect of coordinated campaigning with others. The CBA works to good effect through umbrella bodies such as The Archaeology Forum, the Joint Committee of National Amenity Societies, Wildlife & Countryside Link and The Heritage Alliance to achieve its advocacy goals.

Environmental Policy

The CBA takes care to ensure that minimal environmental detriment or harm arises from its work. Its conservation goals support action for sustainable development. The historic environment and its assets are

an inherently sustainable resource, saving energy, re-using material, generating employment, economic and environmental benefits through renewal and regeneration of historic places. The CBA's environmental policy guides good practice in the organisation and its work, using paper from sustainable sources and the recycling of material wherever possible. This ethos flows into the outreach work of the CBA – encouraging others to follow suit. Care is taken to ensure that any restrictions to services are minimised to the greatest extent possible whilst also maintaining vital income streams where necessary.

5. ACHIEVEMENTS AND PERFORMANCE

Review of Activities

The CBA is in a unique position to undertake advocacy for archaeology and the wider historic environment.

It alone represents the entirety of interest in archaeological issues and is a crucial voice in major issues of the day, from highlighting the importance of archaeology in the planning process to championing and celebrating public participation and activity in archaeology. We represent the contribution archaeology makes to the wider historic environment and how it can help shape and understand sustainable approaches to heritage in the UK. The CBA helps to frame legislation in many cases and to ensure that appropriate implementation is undertaken. Members join us to lend the weight of their collective voice to support that work.

Considerable advocacy work was conducted through the year to ensure that archaeological issues were addressed at a local and wider level. Such work is both reactive and proactive, the former dealing with events as they arise and gathering consensus as to the way forward, the latter being conducted through bodies such as the All Party Parliamentary Archaeology Group having first obtained opinions from the general public and the sector. In particular, the CBA's Executive Director is a member of the Historic Environment Forum's Steering Group. Participation is conducted through flagship activities such as the Festival of Archaeology and the Young Archaeologists' Club. The Festival continues to be the largest celebration of archaeology in the world.

The CBA continues to work to protect historic buildings with the other National Amenity Societies which have, since September 2017, been operating under a single email address that local authorities are now using to consult on Listed Building Consent applications. These are logged through the CBA-managed online Casework Hub.

This enables greater collaboration and co-working between the separate societies towards our shared goal of safeguarding the significance of the historic environment, through our varying remits for comment.

The successful establishment and growth of the CBA's Youth Advisory Board (YAB) and the Young Associate Network (YAN) has been the primary focus of the Youth Engagement Team's work throughout the report period, alongside the on-going work to support and sustain the Young Archaeologists' Club (YAC) and secure future funding. It forms the basis for our strategy to develop our 16+ offer, building a pathway from the YAC, through to higher education/work/apprenticeships etc. Our work over the next year will focus on creating sustainability for our Youth Engagement programmes and ensuring that the opportunities we are able to offer are well supported and accessible to all individuals.

Together, these initiatives (Youth Advisory Board, Young Associate Network, YAC and the Young Leaders Pathway) ensure that the CBA can offer opportunities to young people, interested in archaeology and heritage, from 8-25 years of age. This is incredibly important and needed, as there are very few opportunities for young people to participate in archaeology.

Furthermore, embedding Youth Voice and Governance within the CBA has provided young people with opportunities to shape the CBA and to participate in archaeology and heritage that is relevant and meaningful to them. By embedding young people within the organisation, it has also enabled the CBA to widen its appeal by becoming more representative of UK society through the people and groups that it champions and the resulting projects and processes that we develop.

The Festival of Archaeology continued to offer a hybrid format with on the ground and online events delivered across the UK from 13 July to 28 July. The theme was 'Archaeology and Community' and over the course of the Festival there were 767 opportunities to engage in archaeology.

Once again, we saw a high level of engagement from event organisers from across the sector including commercial organisations, local groups and societies and museums and heritage sites. Events included guided walks and tours, craft activities, site visits and opportunities to develop archaeological skills and family fun days.

In 2024 we built on the impact report from 2023 to create a 5-year review of the Festival from 2020-2024. The report highlights the achievements of the Festival as well as outlining areas of focus for us to continue to develop in coming years. Throughout this period we saw consistently positive responses from both event organisers and participants with at least 19 out of 20 Festival attendees said they would attend another Festival event in the future and almost half of respondents attended two or more events. Almost all event organisers would participate again. Our engagement levels have remained strong with over 1million engagements and a reach of over 350 million across the five years of the impact study. The Executive Summary of the report is available via the Festival area of our website.

Our AGM was held on 8 February 2025 and was hosted online. It included the launch of the Marsh Community Archaeology Awards and our annual De Cardi Lecture which was presented by Dr Claire Nolan and titled 'Being Present with the Past: Finding meaning through mindful engagement with archaeology'. Dr Thornton is a postdoctoral researcher at University College Cork and her lecture is available to watch on the CBA YouTube channel. Following the lecture CBA Chair of Trustees launched the 2025 Festival of Archaeology with the theme of Archaeology and Wellbeing.

In May we launched a new event as part of our Reconnecting Archaeology project called Out and About Archaeology. Taking place from 18-26 May, the event focused on encouraging people to explore the archaeology and stories of places around them and saw the delivery of guided walks in York and Leicester as well as the launch of a new self-guided digital walk on the Geovey platform.

This year also saw us deliver the Archaeological Achievement Awards for the fourth time, showcasing the very best of archaeology. Formerly the British Archaeological Awards and relaunched in 2021, as the Archaeological Achievement Awards (AAA), the awards have a new set of categories and cover the whole of the United Kingdom and Ireland.

In 2024, following the opening of nominations during the Festival of Archaeology we once again saw a large number of high-quality nominations submitted across the categories – Engagement and Participation; Public Presentation or Dissemination; Learning, Training and Skills; Archaeology and Sustainability; and Early Career Archaeologist. The winners were announced on 28 November 2024 in a ceremony at the Temple of Peace, Cardiff.

The winner of the 2024 Outstanding Achievement Award sponsored by Cadw, was won by the Bryn Celli Ddu Public Archaeology Project. Details of all the 2024 award winners and shortlisted candidates along with a recording of the awards ceremony can be found on the CBA website (<https://www.archaeologyuk.org/our-work/archaeology-awards.html>).

The NLHF-funded Reconnecting Archaeology project began in May 2024 with an ambitious programme of activity designed to deliver on its core aims and outputs across four key pillars. Over the period covered by this report, the project team has made significant progress in delivering these outputs. This work has generated valuable insights and learning that will inform the CBA's future direction and strengthen the role of grassroots archaeology.

To support delivery, two dedicated staff members were appointed in June 2024: an Audience and Network Manager (1.0 FTE) and an Audience and Network Officer (0.6 FTE).

Under the Audience Research pillar, audience research specialists, Morris Hargreaves McIntyre were commissioned in June 2024 to carry out in depth research into the CBA's audiences and membership. Their work aims to understand who engages with the CBA, who doesn't and why, including insights into potential audiences, engagement barriers and sector best practice. They have undertaken research using surveys, focus groups, desk research and project observations to provide insights which will help the CBA to think about its future role and impact. Key outputs delivered during the report period include an insight report into the CBA's membership and desk research into comparator membership organisations.

The activities under the Reimagining Membership pillar aim to research and pilot new membership benefits and concepts that will help to strengthen and redefine the CBA's current membership offer. This includes an Access to Archaeology (AA) Pass, inspired by the CBA's YAC Pass model, but aimed at adult audiences. We have been exploring its feasibility through initial consultation with potential participating organisations, and a proposal has been produced providing insights and recommendations to implementing an AA Pass scheme.

We have launched a new online event series, In Conversations, to help grassroots and community archaeology groups connect, share knowledge, and discuss key sector challenges. Piloted in response to

findings from the Taking the Temperature survey (2023), the free events cover topics like Net Zero, EDI, and youth engagement, with promotion and scheduling shared via the CBA website and newsletters.

In addition, the CBA is working with Archaeology South East (UCL) to co-develop and pilot an entry-level e-learning course, An Introduction to Archaeology in the UK. CBA members have helped to shape the course by contributing case studies and taking part in an online workshop. This collaboration responds to a need identified through earlier knowledge exchange work and aims to showcase best practice in community-led heritage.

The Out and About Archaeology mini festival was delivered under the Reimagining Membership strand in both May 2024. Further Reconnecting Archaeology activity at our in-person and online events has included both 80 plus 80 anniversary research, which used the CBA's 80th anniversary year to gather public responses to questions about the CBA, archaeology and its role in response to its achievements, mission and need to reimagine its future; and a 'Memory and Meaning' pilot activity which aims to champion place-making through archaeology by collating, showcasing, and celebrating a UK-wide map that illustrates groups' and individuals' places of resonance for them and why. Whilst the former will be used to inform the wider CBA audience research, the latter will be presented as an additional engagement offer from the CBA via an online digital map where people can map their places of meaning alongside written memories and stories.

The final two activities being undertaken under the Reimagining Membership strand are two key digital engagement initiatives – a volunteer and placements matching platform and an online networking platform for CBA members, enabling them to connect, share knowledge, resources and stories. Both are currently in development. The matching platform will allow organisations to post volunteering and placement opportunities via the CBA website, supported by user feedback and case studies to assess and promote its effectiveness. Meanwhile, the networking hub aims to enable members to connect, share knowledge, and collaborate, with research underway to explore suitable platforms, assess needs, and gather user input.

The third pillar, Catalysts for Change, aims to use the CBA as a platform to celebrate and advocate for meaningful, inclusive practice in the UK archaeological sector and understand better how the CBA can support and undertake inclusion work through partnership working, consultation and piloting a new initiative: the My Heritage youth engagement project.

The Catalysts for Change project showcases four exemplary projects that have successfully engaged marginalised and diverse audiences through community engagement: the Scottish Crannog Centre, Uncovering Roman Carlisle, CAER Heritage (Cardiff), and Chester House Estate (with the University of Leicester). The project is supporting knowledge-sharing, collaboration and the co-creation of a good-practice guidance with the project staff and participants through online "getting-to-know-you" sessions, creative workshops with an artist facilitator and in-person site visits. Most planning and development of the project took place in 2024, with delivery starting in early 2025 with the online "getting-to-know-you" sessions.

Online consultations with what we have termed "Catalyst Partners" i.e. those (typically voluntary) groups in the UK that are working to break down barriers to engaging with archaeology for marginalised and disadvantaged groups, were undertaken by Morris Hargreaves McIntyre to better understand how the CBA can support them to achieve their missions. This included representatives from the Chartered Institute for Archaeologists' (CIfA) EDI and Communities subgroups, the European Society of Black and Allied Archaeologists (ESBAA), the Enabled Archaeology Foundation (EAF), Historic England's Heritage and Wellbeing Working Group and the CBA's Youth Advisory Board and Young Associates Network. The insights gained from these will help the CBA to shape its support and advocacy role for inclusive and equitable practice in archaeology.

In autumn 2024 and spring 2025, the CBA launched My Heritage, a new initiative for 16–25-year-olds with little or no prior experience of archaeology, including those with negative perceptions of the field. Partnering with Photoworks and artist Laura El-Tantawy, eight young people explored connections between their interests and archaeology through meaningful places, objects, and spaces. Their final photography works will feature in a six-month exhibition in Bradford from summer 2025.

The fourth and final pillar is aimed at securing the future organisational resilience of the CBA and has involved several activities exploring the organisation's sector role, governance and finances.

As part of strengthening its support for grassroots archaeology and strengthening of its sector support role, the CBA is advancing work on environmental sustainability and equity, diversity, inclusion, and equality (EDIE). On sustainability, the CBA is working with Historic England and other partners to measure its carbon footprint,

create a carbon reduction plan, train staff in carbon literacy, and provide resources and training for members. In parallel, the CBA is collaborating with Historic England and expert, Claris D'cruz, to deliver advanced EDIE training for staff and trustees, adapt resources for grassroots organisations, and host EDIE-focused In Conversations events. Both initiatives remain underway, aiming to build capacity and share practical guidance with the wider archaeological community.

In July 2024, the CBA commissioned fundraising consultants, Charity Fundraising, to prospect and fundraise for new sources of income, develop a two-year funding plan, create a new Case for Support, upskill CBA trustees and selected staff in fundraising and provide advice and support on the CBA's fundraising procedures.

Through Culture Recovery Funding in 2021, the CBA commissioned and acquired a new CRM system and integrated website. Development was completed, and the system went live in October 2022. After 12 months, a number of areas were identified that required system upgrades to improve functionality and optimisation. In 2024, we worked with our CRM and website provider, Pixel8, to upgrade key aspects of the CBA's CRM and website to optimise its functions for our purposes as part of Reconnecting Archaeology.

Additionally, staff received a comprehensive training programme with Pixel8 covering core functions, communications, events, membership processes, reporting, and system administration, with 57 hours of training delivered to six staff between June and October 2024.

A core part of the CBA's organisational resilience strategy involves rebranding with a new name, logo, and eventually merchandise to strengthen identity and support income generation. Initially planned as a co-creation process with an artist, the approach shifted in October 2024 to appointing a brand consultant to lead the rebranding and secure member approval by late 2025. York-based brand consultants, Lazenby Brown, were appointed in February 2025 to undertake this work.

Finally, under the organisational resilience strand, work has been undertaken to continue strengthening the CBA's governance. This has included updating the CBA's Articles of Association, developing a set of 'governance rules' to sit below our articles and cover the day-to-day governance of the charity and moving to a closed membership. During 2024/25, the CBA has received support from Michele Price of gunnercook to implement these changes, and we are on track to have these approved at an Extraordinary General Meeting in October 2025.

In June 2024, the CBA appointed Bright Culture to evaluate Reconnecting Archaeology, with responsibilities ranging from developing a Logic Model and Evaluation Framework to producing mid-term and final reports in line with NLHF requirements. So far, Bright Culture has completed an Evaluation Plan, a Logic Model visualising project impacts, and a detailed framework for data collection, while maintaining regular reflection meetings with project staff. The evaluation is progressing on schedule and is due for completion by the end of November 2025.

Our statutory casework continues to underpin our wider advocacy work and forms an important element of our charitable status and the public benefit we deliver. Through our advice we help to protect historic buildings and sites in England and Wales through our casework. This year we have considered 8,349 Listed Building Consent and planning applications against our criteria for comment, assessed 3,851 in detail and responded with detailed advice to 342 applications in England and Wales over the year.

Through our casework we pursue our broader objectives of championing local archaeology and promoting care of the historic environment. We take an archaeological approach to understanding buildings, especially those that have developed and adapted over time, which helps us understand the lives of people who have lived and worked there.

The favourable financial position at the end of 2024-25 is largely down to the CBA's success in securing grant and sponsorship support throughout the year. This has enabled us to support our reserves and to continue to invest in our digital infrastructure and processes.

We have benefited from longer-term core funding from Historic England for our Youth Engagement work and the Festival of Archaeology. This has enabled us to develop 3-year programmes and more resilient delivery.

Breakdown of 2024-2025 Income

Sponsorship, donations & legacies	£177,220
Grants	£514,199
Membership	£156,352
British Archaeology Magazine	£124,815

We are undertaking further work to improve our fundraising position and how we seek donations and legacies. See [Leave a Lasting Legacy](#).

Investment Policy and Performance

The Trustees are empowered to make and hold investments using the general funds of the charity. Such investments will not conflict with the general ethical standards expected of a UK archaeological body.

6. FINANCIAL REVIEW

Going Concern

The financial statements have been prepared on a going concern basis. In making this decision, the trustees have reviewed the financial performance of the organisation and draft budgets, looking ahead for 12 months from the point of signing off the 2024-25 accounts. The Trustees believe that adopting the “going concern” approach is a reasonable one for the following reasons:

- Firstly, the organisation has cash reserves which provide headroom against variance from our forecast cash flow.
- Secondly, management continue to seek savings on existing activities and delivery to ensure we maintain a balanced annual budget.
- Thirdly the receipt of additional funding and a modest legacy has enabled us to further invest in the CBA’s cash reserve, improving the headroom against variances in our management accounts.

Whilst budgets and forecasts show surpluses and headroom the Trustees recognise that given the size of the Charity small adverse changes in income assumptions could change this position. The Trustees and Executive Management Team maintain a tight financial oversight on expenditure to maintain headroom and ensure the financial stability of the Charity.

The outcomes from our successful award of £249,000 from the National Lottery Heritage Fund for our Reconnecting Archaeology project are starting to bear fruit with additional income generation coming through. Whilst more work needs to be done to strengthen membership, but we have a much better understanding on the issues we face in growing our supporter base.

Principal Funding

CBA funding comes from grants, membership fees, magazine subscriptions, donations/sponsorship, and a small contribution from retail sales of magazines and other publications. Our main grant funding sources are Historic England and Cadw who help to support the Young Archaeologist’s Club and the Festival of Archaeology and our work on planning and Listed Building Consent applications. Historic England have agreed to supporting part of the core costs of the Young Archaeologist’s Club between 2024 and 2027 and they continue to support the Festival of Archaeology with our next three-year funding application agreed for 2025 and 2028.

Our membership income is broadly static with a slight decrease in the most recent 2 years. Sponsorship and donations come from a range of public and private sector organisations and individuals and increasingly form a core area of our funding.

We have been successful in growing both our charitable donations and fundraising from foundations and we continue to invest in these developments.

Reserves Policy

During 2020-1, the CBA reviewed its reserves strategy as part of the business planning process. Trustees agreed to invest some of the surplus from 2020-1 into spending in 2021-2, to enable the organisation to meet the ongoing challenges of the pandemic, and to continue to build its resilience through improvements to infrastructure and business processes. The remaining £80,000 was committed to reserves. The business plan commits that the CBA will rebuild reserves from surpluses without compromising our investments in public benefit and social value. Our target is to increase reserves to at least one month of then current

operating costs by the end of Year 2 of the business plan and two months by end of Year 4. By the end of the plan period, reserves should be a minimum of 3 months of then current fixed operating costs. In reality the cost of living crisis has made further investments in our reserves very difficult and we have not met our target of an additional £20,000 of reserves in this financial year.

7. STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The Council was incorporated on 10 October 1983 under the Companies Act as a company limited by guarantee and not having a share capital. The Council for British Archaeology is a registered charity (with the Charity Commission of England & Wales and the Office of Scottish Charity Regulator - OSCR). It is governed via Articles of Association. These Articles of Association were reviewed during 2019, with the new Articles being adopted at the AGM in November 2019. The changes were intended to bring the CBA into line with current good practice and to reflect changes in Charity law. The changes relating to governance practice concerned the appointment of trustees and the composition of the board (see below) and the introduction of clauses to enable the Council to remove members or trustees whose behaviour would bring the organisation into disrepute.

Method of Appointment or Election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. A board of up to 12 Trustees, elected by the membership, oversees the activities of the charity assisted by a small paid secretariat of staff and various voluntary advisory committees.

Policies Adopted for the Induction and Training of Trustees

The CBA has an induction process for Trustees that includes the provision of guidance on the responsibilities and duties of Trusteeship, information about the operations of the CBA and a review of the Risk Register.

Reviews are conducted to ensure that the Trustee body has the relevant skills and experience to fulfil its role.

Pay Policy

The CBA is committed to ensuring that we pay our people fairly and in a way which ensures we attract and retain the right skills to have the greatest impact in delivering our charitable objectives. In line with the CBA's commitment to equity and diversity, the CBA is committed to equal pay.

Trustees do not receive payment, just reimbursement of out-of-pocket expenses in line with Charity Commission guidelines.

Every member of staff in our organisation earns at least the Living Wage. No member of staff earns above £60,000 per annum.

Risk Management

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The CBA has embarked upon a programme of auditing all its current policies and assessing which need to be updated and others which need developing. During the report period the CBA employed a number of consultants to undertake the first phase of this work. Three policies were updated and a further five policies were created, including a new Third-Party Safeguarding Policy and Environmental Policy, focusing on working towards Net Zero. This work will continue into the next report period.

Structure, Governance and Management

The ongoing impact of Covid continues to leave the CBA with many challenges, and these are now being extended by the current economic climate and cost of living crisis. Archaeology is, first and foremost, about people and their places. With restrictions in place, we had to re-imagine our services and our delivery models to provide members, groups, our Young Archaeologists' Clubs and the wider public with ways to engage.

The CBA continues to respond by developing the hybrid format of its services and events such as the Festival of Archaeology, and providing new materials for parents, volunteers, and young people to use at home via its Young Archaeologists' Club website. What we have learnt will change our approach to future engagement and we know we have much ground to cover. Our YAC clubs continue to need support to return to in-person operation, our income from traditional activities has suffered and the rapid shift to remote working exposed weaknesses in our corporate infrastructure and our business processes.

The year has helped us continue our focus on our core areas of work, the five activity areas which are our strongest in terms of delivery, reach and purpose. They support our membership, deliver our events and projects, underpin our statutory role as a National Amenity Society, support our publications and deliver our youth engagement programmes. Our business plan, Strategy for Growth 2021-25, sets out how we will consolidate and grow these activities using them as the foundation of delivery of the CBA activity and growth over the next four years. Our most notable area of growth has been via our social media where our three core accounts on Instagram, Facebook and X (formerly known as Twitter), and additional Twitter (now known as X) accounts for YAC and Festival of Archaeology's Ask an Archaeologist Day have a growing number of followers that we will continue to build. Translating this reach into income will be an important focus moving forward.

Whilst the platforms are at different stages of development, targeting different audiences and with distinct approaches to sharing the messages of the CBA, our aim moving forward is to ensure all platforms demonstrate reliability and consistency through regular posting, and growing audience reach and engagement.

Our social media platforms will also play a key part in achieving the five key goals outlined in the Strategy for Growth business plan and, like many membership organisations, we will be working hard to turn this digital reach into new membership and income.

Our new digital infrastructure and website will enable us to deliver on our aspirations to make the CBA the key hub through which people can interact with archaeology. We will establish a support network to allow people to explore their place in the world and to celebrate their local identity. We will build on our Festival of Archaeology and Young Archaeologists' Club to underpin our open and inclusive approach to participation in archaeology. We will look to develop our core values into an active set of behaviours to help shape our approach and to challenge the wider archaeological sector to be more engaging and to place participation and public value at the heart of what they do.

Trustees continue to steer the organisation towards a sustainable future to ensure that its valuable range of services continues.

Approved by order of the members of the board of Trustees on 19 November 2025 and signed on their behalf by:



Mrs G Boyle
(Chair of Trustees)

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2024

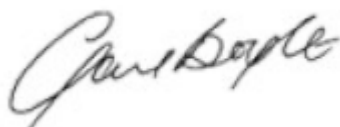
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



Mrs G Boyle
(Chair of Trustees)
Date: 19 November 2025

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

Opinion

We have audited the financial statements of Council for British Archaeology (The) (the 'charity') for the year ended 31 March 2024 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice). financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the company and sector in which it operates;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, food safety regulations and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 3 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- inquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators and the company's legal advisors

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance.

Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to inquiry of the directors and other management and the inspection of regulatory and legal

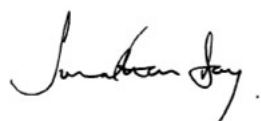
correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Jonathan Day, ACA (Senior Statutory Auditor)

Streets Audit LLP

Chartered Accountants

Statutory Auditors

Enterprise House, 38 Tyndall Court

Commerce Road

Lynchwood

Peterborough

Cambridgeshire

PE2 6LR

Date: 24 November 2025

Streets Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Note	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	11	-	-	-	40,275
Charitable activities	12	543,889	434,040	977,929	789,442
Investments	13	-	139	139	161
Total income		543,889	434,179	978,068	829,878
Expenditure on:					
Charitable activities	14	666,055	290,479	956,534	847,876
Total expenditure		666,055	290,479	956,534	847,876
Net (expenditure)/income		(122,166)	143,700	21,534	(17,998)
Transfers between funds	22	108,846	(108,846)	-	-
Net movement in funds		(13,320)	34,854	21,534	(17,998)
Reconciliation of funds:					
Total funds brought forward		26,098	32,202	58,300	76,298
Net movement in funds		(13,320)	34,854	21,534	(17,998)
Total funds carried forward		12,778	67,056	79,834	58,300

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 51 to 65 form part of these financial statements.

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**BALANCE SHEET
AS AT 31 MARCH 2025**

	Note	2025 £	2024 £
Current assets			
Stocks	19	4,771	4,771
Debtors	20	85,743	78,361
Cash at bank and in hand		210,994	228,780
		<u>301,508</u>	<u>311,912</u>
Creditors: amounts falling due within one year	21	(221,674)	(253,612)
Net current assets		<u>79,834</u>	<u>58,300</u>
Total assets less current liabilities		<u>79,834</u>	<u>58,300</u>
Net assets excluding pension asset		<u>79,834</u>	<u>58,300</u>
Total net assets		<u><u>79,834</u></u>	<u><u>58,300</u></u>
Charity funds			
Restricted funds	22	12,778	26,098
Unrestricted funds	22	67,056	32,202
Total funds		<u><u>79,834</u></u>	<u><u>58,300</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mrs G Boyle
 (Chair of Trustees)
 Date: 19 November 2025

The notes on pages 51 to 65 form part of these financial statements.

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025**

	2025 £	2024 £
Cash flows from operating activities		
Net cash used in operating activities	(17,647)	(20,652)
Cash flows from investing activities		
Dividends, interests and rents from investments	(139)	(161)
Net cash used in investing activities	(139)	(161)
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	(17,786)	(20,813)
Cash and cash equivalents at the beginning of the year	228,780	249,593
Cash and cash equivalents at the end of the year	<u>210,994</u>	<u>228,780</u>

The notes on pages 51 to 65 form part of these financial statements

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

8. General information

The company is a company limited by guarantee. The members of the charity are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

9. Accounting policies**9.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Council for British Archaeology (The) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

9.2 Going concern

The Charity has reported a small surplus in 2025 and the Trustees have forecasted a small surplus for 2026. The Charity has sufficient reserves and cashflow resources. The Trustees are monitoring cashflows very closely with detailed budgets and forecasts prepared. The Trustees are confident the trust can meet its liabilities as they fall due for the next 12 months from the date the financial statements are approved.

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

9. Accounting policies (continued)

9.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Membership and subscription income are included in the Statement of financial activities when the Charity is entitled to the income. Where amounts relate to the provision of future services income is deferred and included in creditors as deferred income.

Where the donated good is a fixed asset, it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset class and depreciated over the useful economic life in accordance with the Charity's accounting policies.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

9.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

9. Accounting policies (continued)

9.4 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

9.5 Government grants

Government grants are credited to the Statement of financial activities as the related expenditure is incurred.

9.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

9.7 Gift Aid

In the case of a Gift Aid payment made within the Group, income is accrued when the payment is payable to the Parent Charity under a legal obligation. Measurement is at the fair value receivable, which will normally be the transaction value.

Where the right to receive Gift Aid has been established, the amount receivable is recognised as investment income in the Statement of financial activities.

9.8 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

9.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

9.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

9. Accounting policies (continued)**9.11 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

9.12 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

9.13 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

9.14 Pensions

The company operates a defined contribution stakeholder pension scheme. The assets of the scheme are held separately from those of the company in an independent ad-ministered fund. The pension cost charge in the accounts represents contributions payable by the company to the fund for the benefit of its employees..

9.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

10. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

11. Income from donations and legacies

	Unrestricted funds 2025 £	Total funds 2025 £
	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Donations	18,015	18,015
Gift Aid	22,260	22,260
	<u>40,275</u>	<u>40,275</u>

12. Income from charitable activities

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £
Young Archaeologists Club	180,900	5,425	186,325
Membership	-	181,512	181,512
Information & communications	237,511	117,312	354,823
Capacity Building & promotion	-	35,965	35,965
Conservation & community	125,478	37,354	162,832
Support Income	-	56,472	56,472
	<u>543,889</u>	<u>434,040</u>	<u>977,929</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

12. Income from charitable activities (continued)

	<i>Restricted funds 2024 £</i>	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Young Archaeologists Club	109,526	-	109,526
Membership	-	160,443	160,443
Information & communications	219,617	178,443	398,060
Capacity Building & promotion	22,680	98,733	121,413
	<u>351,823</u>	<u>437,619</u>	<u>789,442</u>

13. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £
Bank interest received	<u>139</u>	<u>139</u>

	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Bank interest received	<u>161</u>	<u>161</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

14. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total 2025 £
Young Archaeologists Club	163,268	12,778	176,046
Membership	-	73,427	73,427
Information & communications	-	141,823	141,823
Capacity Building & promotion	255,128	-	255,128
Conservation & community	191,066	-	191,066
Support costs	56,593	62,451	119,044
	<u>666,055</u>	<u>290,479</u>	<u>956,534</u>

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total 2024 £
Young Archaeologists Club	110,040	-	110,040
Membership	-	24,016	24,016
Information & communications	283,062	-	283,062
Capacity Building & promotion	66,305	-	66,305
Conservation & community	42,579	42,096	84,675
Support costs	-	279,778	279,778
	<u>501,986</u>	<u>345,890</u>	<u>847,876</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

15. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Total funds 2025 £
Young Archaeologists Club	176,046	176,046
Membership	73,427	73,427
Information & communications	141,823	141,823
Capacity Building & promotion	255,128	255,128
Conservation & community	191,066	191,066
Support costs	119,044	119,044
	<u>956,534</u>	<u>956,534</u>

	Activities undertaken directly 2024 £	Total funds 2024 £
Young Archaeologists Club	110,040	110,040
Membership	24,016	24,016
Information & communications	283,062	283,062
Capacity Building & promotion	66,305	66,305
Conservation & community	84,675	84,675
Support costs	279,778	279,778
	<u>847,876</u>	<u>847,876</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

16. Auditors' remuneration

	2025 £	2024 £
Fees payable to the Charity's auditor for the audit of the Charity's annual accounts	<u>14,000</u>	<u>14,000</u>

17. Staff costs

	2025 £	2024 £
Wages and salaries	416,540	323,274
Social security costs	29,120	21,681
Contribution to defined contribution pension schemes	37,158	28,867
	<u>482,818</u>	<u>373,822</u>

The average number of persons employed by the Charity during the year was as follows:

	2025 No.	2024 No.
Staff numbers	<u>16</u>	<u>12</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2025 No.	2024 No.
In the band £60,001 - £70,000	1	-

The key management personnel of the Trust comprise the Trustees and the senior management team. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Trust was £151,116 (2024 - £152,670).

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

18. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL-).

During the year ended 31 March 2025, expenses totalling £1405 were reimbursed or paid directly to 6 Trustees (2024 - £1,084). These expenses covered travel and subsistence costs incurred in performance of the Trustees services to the Charity.

19. Stocks

	2025 £	2024 £
Book stock	<u>4,771</u>	<u>4,771</u>

20. Debtors

	2025 £	2024 £
Due within one year		
Trade debtors	27,990	36,355
Other debtors	6,120	3,364
Prepayments and accrued income	51,633	38,642
	<u>85,743</u>	<u>78,361</u>

21. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	7,916	5,441
Other taxation and social security	7,805	7,316
Other creditors	4,605	3,979
Accruals and deferred income	201,348	236,876
	<u>221,674</u>	<u>253,612</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

22. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Unrestricted funds					
General Funds - all funds	<u>32,202</u>	<u>434,179</u>	<u>(290,479)</u>	<u>(108,846)</u>	<u>67,056</u>
Restricted funds					
Young Archaeologists Club	26,098	180,900	(194,220)	-	12,778
Capacity Building & promotion	-	237,510	(280,739)	43,229	-
Conservation & Community	-	125,479	(191,096)	65,617	-
	<u>26,098</u>	<u>543,889</u>	<u>(666,055)</u>	<u>108,846</u>	<u>12,778</u>
Total of funds	<u>58,300</u>	<u>978,068</u>	<u>(956,534)</u>	<u>-</u>	<u>79,834</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

22. Statement of funds (continued)

The specific purposes for which the funds are to be applied are as follows:

General Funds:

The charitable company's general fund represents income and expenditure relating to activities undertaken by the Trust as part of its charitable activities. The Trust can then use these funds for any purpose.

Restricted Funds:

The charitable company received a number of income streams during the year for the purpose of fulfilling its primary objective, which are restricted in nature. These relate to the primary objectives as detailed in the Trustees Report and can only be expended to achieve these objectives.

Grants are monies received and expended for specific purposes.

Statement of funds - prior year

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2024 £</i>
Unrestricted funds					
General Funds - all funds	-	478,055	(345,890)	(99,963)	32,202
Restricted funds					
Restricted Funds - all funds	626	-	(626)	-	-
Young Archaeologists Club	26,612	109,526	(110,040)	-	26,098
Information & communications	49,060	219,617	(282,437)	13,760	-
Capacity Building & promotion	-	22,680	(66,305)	43,625	-
Conservation & Community	-	-	(42,578)	42,578	-
	<u>76,298</u>	<u>351,823</u>	<u>(501,986)</u>	<u>99,963</u>	<u>26,098</u>
Total of funds					
	<u>76,298</u>	<u>829,878</u>	<u>(847,876)</u>	<u>-</u>	<u>58,300</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

23. Summary of funds

Summary of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
General funds	32,202	434,179	(290,479)	(108,846)	67,056
Restricted funds	26,098	543,889	(666,055)	108,846	12,778
	<u>58,300</u>	<u>978,068</u>	<u>(956,534)</u>	<u>-</u>	<u>79,834</u>

Summary of funds - prior year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
General funds	-	478,055	(345,890)	(99,963)	32,202
Restricted funds	76,298	351,823	(501,986)	99,963	26,098
	<u>76,298</u>	<u>829,878</u>	<u>(847,876)</u>	<u>-</u>	<u>58,300</u>

24. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2025 £	Unrestricted funds 2025 £	Total funds 2025 £
Current assets	301,508	-	301,508
Creditors due within one year	(288,730)	67,056	(221,674)
Total	<u>12,778</u>	<u>67,056</u>	<u>79,834</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

24. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Restricted funds 2024 £</i>	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Current assets	311,912	-	311,912
Creditors due within one year	(285,814)	32,202	(253,612)
Total	<u>26,098</u>	<u>32,202</u>	<u>58,300</u>

25. Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	2024 £
Net income/expenditure for the year (as per Statement of Financial Activities)	2	(
Adjustments for:		
Dividends, interests and rents from investments	139	161
Decrease/(increase) in debtors	(7,382)	46,682
(Decrease) in creditors	(31,938)	(49,497)
Net cash used in operating activities	<u>(17,647)</u>	<u>(20,652)</u>

26. Analysis of cash and cash equivalents

	2025 £	2024 £
Cash in hand	210,994	228,780
Total cash and cash equivalents	<u>210,994</u>	<u>228,780</u>

COUNCIL FOR BRITISH ARCHAEOLOGY (THE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

27. Analysis of changes in net debt

	At 1 April 2024 £	Cash flows £	At 31 March 2025 £
Cash at bank and in hand	228,780	(17,786)	210,994
	<u>228,780</u>	<u>(17,786)</u>	<u>210,994</u>

28. Operating lease commitments

At 31 March 2025 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2025 £	2024 £
Not later than 1 year	14,910	15,063
Later than 1 year and not later than 5 years	29,224	42,610
	<u>44,134</u>	<u>57,673</u>

The following lease payments have been recognised as an expense in the Statement of financial activities:

	2025 £	2024 £
Operating lease rentals	<u>15,063</u>	<u>16,277</u>

29. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2025.