**Archaeological Achievement Awards**

**Nomination form: Engagement and Participation**

This award focuses on broadening participation in archaeology in all forms and is not limited to on-site delivery or activities. Projects nominated can be on the ground or virtual, and engagement can be through a single event or a package of activities. Emphasis should be on the quality of the participants’ experience and the depth of engagement rather than the number of people taking part. We would like to know how the impact of the work has been evaluated and how you would have responded to feedback from participants.

Nominations will be scored out of 100 with details of points available provided for each question.

**Additional information is provided in our Criteria and Themes and Guidance documents** [**available on the CBA website here**](https://www.archaeologyuk.org/what-we-do/archaeology-awards/archaeological-achievement-awards/award-criteria-and-nomination-forms.html)**.** **Please read these before completing the nomination form.**

**Please provide as much information as possible within the nomination form. Judges will focus their assessment on the quality of information submitted here rather than the quantity of and detail provided within any supporting information.**

**Title of project nominated**

**Location of project (where in the UK/Ireland did the activity take place)**

**Organisation(s) or individual leading the project**

**Dates of the project**

**Provide a brief description of the project nominated for use in promotion and publicity (maximum 50 words, unscored)**

**Please briefly outline how the project was organised, including project budget (maximum 100 words, unscored)**

**Please give details of any project partners or funders (maximum 100 words, unscored)**

**Please demonstrate how the project has met the following criteria**

**Offers high-quality engagement for participants (250 words, scored out of 15) \* (*required)***

**Includes an element of co-production (250 words, scored out of 15) \* (*required)***

**Volunteers are given opportunities to participate in delivery (250 words, scored out of 15) \* (*required*)**

**Sustainability and legacy are built into the project (250 words, scored out of 15) \* (*required*)**

**Cross-cutting themes**

**Please tell us how you have addressed equity, diversity and inclusion in your project: (maximum 400 words, scored out of 20).**

**Please tell us which other cross-cutting theme(s) the project has made a contribution to and how (maximum 400 words, scored out of 20).**

**The cross-cutting themes are health and wellbeing; collaboration – commercial/academic/public; innovation; and placeshaping/placemaking.**

**Supporting information**

Up to 3 pieces of supporting information can be submitted with your nomination. These may include:

* 1 film clip of up to 2 minutes
* Quotes or testimonies (up to 500 words provided as a single document)
* 1 weblink

Supporting information should only be provided to illustrate the information provided within the nomination form. If more than 3 pieces of information are submitted, the judges will only look at a maximum of 3 and up to the specified word/time limits.

Please provide details of the 3 pieces of your 3 pieces of supporting information below. This should include the name of any attached files and/or names and links for websites.

If you are nominating a publication, please do not submit copies at this time.

You should also submit up to 4 high resolution images. These will be used to support your application but will also be used for promotion and publicity purposes. These should be accompanied by image descriptions and details of who to credit for each image.

Please provided the image file name and image description below:

**Image 1**

* File name:
* Image description:

**Image 2**

* File name:
* Image description:

**Image 3**

* File name:
* Image description:

**Image 4**

* File name:
* Image description:

**Please describe your connection to the project nominated (maximum 50 words)**

**Your details**

*Name:*

*Job title:*

*Organisation (if applicable):*

*Email address:*

*Telephone number:*

**Authorisation**

By ticking this box, you are confirming that you have read the [Guidance document](https://www.archaeologyuk.org/asset/5D3303F5-8380-4813-BCE7FF295C5C30E6/) and that the nominated individual meets the eligibility criteria.

*Date:*

**The following additional information is required for promotion and publicity purposes.**

Details of any relevant social media channels.

Please provide links here:

The judges’ decision is final.

**Deadline for applications is 12.00pm, Wednesday 25 September 2024.**

When completed please send nomination forms to [awards@archaeologyuk.org](mailto:awards@archaeologyuk.org).

Please send file transfers to [awards@archaeologyuk.org](mailto:awards@archaeologyuk.org) clearly stating the name of your nominated project or individual in your email.

Please make sure all file names clearly include the name of the nominated project or individual.